



## **Presentation Request Template**

(Regulation 40(3) and DAP Standing Orders 2012 cl. 3.5)

**Must be submitted no less than 72 hours before a meeting.  
Late requests will not be considered.**

### **Presentation request guidelines**

Persons interested in requesting to present to a DAP at a meeting must first consider:

1. Whether their concern has been adequately addressed in other submissions on the application; and
2. Whether their concern has been adequately addressed in the Responsible Authority Report.

Your request to present to the DAP will be determined by the presiding member based on individual merit and likely contribution to assist the DAP's consideration and determination of the application. Presentations should not exceed five minutes unless permitted by the Presiding Member.

Please complete the form and email it to the DAP Secretariat: [daps@planning.wa.gov.au](mailto:daps@planning.wa.gov.au).

### **Presenters Details**

Name:

Business Name (if applicable):

Contact phone number:

Contact email address:

Meeting Date:

DAP Application Number:

Property Location:

Agenda Item Number:

Number of persons wishing to address the DAP:

The presentation is **FOR or AGAINST** the DAP application.

### **Brief summary of presentation**

[insert brief summary of presentation]

[attach a written document which details your presentation]

In accordance with Standing Orders 2012, clause 3.5.2, the presentation request is to be accompanied by a written document setting out the substance of submission the presenter proposes to make.

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### **DAP Secretariat use only**

Presiding Member of [Insert JDAP]: Approves or Refuses the request [Insert reason if refused]