



2023 Resolutions of Council

(Updated 26 August 2024)

Meeting Type / Date	Item Number	Title	Recommendation	Resolution	Status
SCM 9 Jan 2023	8.1	Appointment of a New Chief Executive Officer		<p><u>Council Resolution – Item 8.1(a)</u> <u>SCM1-2/1/23</u> MOVED Cr Carter, Seconded Cr Ames, that Council:</p> <p>(a) Approves the making of an offer to the candidate named in Confidential Attachment 1 as the suitable and preferred candidate for the position of CEO at the Town of Bassendean, as the candidate the Council believes to be the person most qualified for the position; subject to authentication of qualifications via academic institutions and police clearance; and</p> <p>(b) Approves and is satisfied with the proposed terms of the CEO employment contract detailed in Confidential Attachment 4, being for a period of 5 years inclusive of a Total Reward Package valued at \$264,813 calculated in accordance with the 2022 Salaries and Allowances Tribunal Local Government Determination Band 3 range. <u>CARRIED UNANIMOUSLY 7/0</u></p> <p><u>Council Resolution – Item 8.1(b)</u> <u>SCM1-3/1/23</u> MOVED Cr Poliwka, Seconded Cr Ames, that Council:</p> <p>(a) Authorises the Mayor to execute the CEO employment contract and apply the common seal in accordance with section 9.49A(1)(a) of the local Government Act 1995, subject to the candidate agreeing to enter into the proposed terms of the CEO employment contract without amendment; and</p> <p>(b) Notes that subject to the candidate named in Confidential Attachment 1 as the suitable and preferred candidate accepting the terms of the CEO employment contract, the candidate is appointed to the position of CEO at the Town of Bassendean; and</p> <p>(c) Authorises the Mayor to present the contract to the candidate and, if the candidate negotiates under clause 12 of Schedule 2 of the Local Government (Administration) Regulations 1996 terms different to the proposed terms, the amended proposed contract will be provided to Council for approval before the contract is executed. <u>CARRIED UNANIMOUSLY 7/0</u></p>	Complete

<p>SCM 31 Jan 2023</p>	<p>8.1</p>	<p>Employment Contract - Chief Executive Officer</p>		<p><u>Council Resolution – Item 8.1(a)</u> <u>SCM2-2/1/23</u></p> <p>MOVED Cr Hamilton, Seconded Cr McLennan that Council:</p> <ol style="list-style-type: none"> 1. Approves Cameron Woods for the position of CEO at the Town of Bassendean, as the candidate that the Council determined as being the person most qualified and experienced for the position with a commencement date of the 5th of April; and 2. Approves the finalised terms of the CEO employment contract detailed in Confidential Attachment 1 being for a period of 5 years inclusive of a Total Reward Package valued at \$264,813 calculated in accordance with the 2022 Salaries and Allowances Tribunal Local Government Determination Band 3 range. <p style="text-align: right;"><u>CARRIED BY AN ABSOLUTE MAJORITY</u> 6/0</p> <p><u>Council Resolution – Item 8.1(b)</u> <u>SCM2-3/1/23</u></p> <p>MOVED Cr Hamilton, Seconded Cr Carter that Council authorises the Mayor to execute the CEO employment contract and apply the common seal in accordance with section 9.49A(1)(a) of the local Government Act 1995.</p> <p style="text-align: right;"><u>CARRIED UNANIMOUSLY</u> 6/0</p> <p><u>Council Resolution – Item 8.1(b)</u> <u>SCM2-3/1/23</u></p> <p>MOVED Cr Hamilton, Seconded Cr Carter that Council authorises the Mayor to execute the CEO employment contract and apply the common seal in accordance with section 9.49A(1)(a) of the local Government Act 1995.</p> <p style="text-align: right;"><u>CARRIED UNANIMOUSLY</u> 6/0</p> <p><u>Council Resolution – Item 8.0(b)</u> <u>SCM2-4/1/23</u></p> <p>MOVED Cr Ames, Seconded Cr McLennan, that the meeting come from behind closed doors, the time being 5.46pm.</p> <p style="text-align: right;"><u>CARRIED UNANIMOUSLY</u> 6/0</p>	<p>Complete</p>
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OCM 28 Feb 2023	3.0	Leave of Absence – Crs Carter and MacWilliam		<p><u>Council Resolution– Item 3.0</u> <u>OCM 1/02/23</u></p> <p>MOVED Cr Ames, Seconded Cr Poliwka, that:</p> <ol style="list-style-type: none"> Cr Carter be granted leave of absence from 14 March to 8 April 2023; and Cr MacWilliam be granted leave of absence from 11 to 18 April 2023. <p style="text-align: right;">CARRIED UNANIMOUSLY 6/0</p>	
OCM 28 Feb 2023	8.1	Petition – Sandpit at Alf Faulkner Hall	<p><u>Officer Recommendation – Item 8.1</u> That Council:</p> <ol style="list-style-type: none"> receives the petition submitted by SPARX Eden Hill OSHC in relation to the sandpit at Alf Faulkner Hall. notes that the matter is proposed to be considered as part of the 2022/23 Mid-Year review, as addressed by a separate report on this agenda. 	<p><u>Council Resolution/Officer Recommendation – Item 8.1 OCM 2/02/23</u></p> <p>MOVED Cr McLennan, Seconded Cr Ames that Council:</p> <ol style="list-style-type: none"> receives the petition submitted by SPARX Eden Hill OSHC in relation to the sandpit at Alf Faulkner Hall. notes that the matter is proposed to be considered as part of the 2022/23 Mid-Year review, as addressed by a separate report on this agenda. <p style="text-align: right;">CARRIED UNANIMOUSLY 6/0</p>	No action required.
OCM 28 Feb 2023	9.1	Confirmation of Minutes	<p><u>Officer Recommendation – Item 9.1</u> That the minutes of the Ordinary Council Meeting held on 13 December 2022, be received and be confirmed as a true record.</p>	<p><u>Council Resolution/Officer Recommendation – Item 9.1 OCM 3/02/22</u></p> <p>Moved Cr Ames, Seconded Cr McLennan, that the minutes of the Ordinary Council Meeting held on 13 December 2022, be received and be confirmed as a true record.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY 6/0</p>	
OCM 28 Feb 2023	12.1	Adoption of Recommendations En Bloc	<p><u>Officer Recommendation – Item 12.1</u> That Council adopts en bloc the following Officer recommendations contained in the Ordinary Agenda: 12.2, 12.5, 12.6, 12.7, 12.8, 12.9, 12.12, 12.13, 12.14, 12.15, 12.16, 12.17, 12.18 and 12.19.</p>	<p><u>Council Resolution/Officer Recommendation – Item 12.1 OCM 4/02/23</u></p> <p>MOVED Cr McLennan, Seconded Cr Ames, that Council adopts en bloc Items 12.6, 12.9, 12.13, 12.14, 12.15, 12.16, 12.17, 12.18 and 12.19 contained in the Ordinary Agenda.</p>	

OCM 28 Feb 2023	12.2	Use Not Listed (Short Stay Accommodation) - 88 (Lot 1) Reid Street, Bassendean	<p>That Council approves the application for development approval of a Use Not Listed (Short Stay Accommodation) at 88 (Lot 1) Reid Street, Bassendean, subject to the following conditions:</p> <ol style="list-style-type: none"> 1. The use must be undertaken in accordance with the submitted management plan at all times to the satisfaction of the Town; 2. The contact details of the owner/manger must be prominently displayed at the front of the property as viewed from the street to the satisfaction of the Town; 3. A register of all persons occupying the Short Stay Accommodation is required to be kept and shall be open to inspection on demand by the Town; and 4. No more than six persons who do not comprise a single family are permitted to be on the property between the hours of 10:00pm and 7:00am. 	<p><u>Council Resolution/Officer Recommendation – Item 12.2 OCM 5/02/23</u></p> <p>MOVED Cr Ames, Seconded Cr McLennan, that Council approves the application for development approval of a Use Not Listed (Short Stay Accommodation) at 88 (Lot 1) Reid Street, Bassendean, subject to the following conditions:</p> <ol style="list-style-type: none"> 1. The use must be undertaken in accordance with the submitted management plan at all times to the satisfaction of the Town; 2. The contact details of the owner/manger must be prominently displayed at the front of the property as viewed from the street to the satisfaction of the Town; 3. A register of all persons occupying the Short Stay Accommodation is required to be kept and shall be open to inspection on demand by the Town; and 4. No more than six persons who do not comprise a single family are permitted to be on the property between the hours of 10:00pm and 7:00am. <p style="text-align: right;"><u>CARRIED 5/1</u></p>	Complete. DS. 16/03/23
OCM 28 Feb 2023	12.3	Parking Amendment Local Law 2023	<p>That Council in accordance with Section 3.12(4) of the <i>Local Government Act 1995</i>, makes the Town of Bassendean <i>Parking Amendment Local Law 2023</i>, as attached, and notes that the document will be executed in accordance with the <i>Local Government Act 1995</i> and Council's Execution of Documents Policy.</p>	<p><u>Council Resolution/Officer Recommendation – Item 12.3 OCM 6/02/23</u></p> <p>MOVED Cr Ames, Seconded Cr McLennan, that Council in accordance with Section 3.12(4) of the <i>Local Government Act 1995</i>, makes the Town of Bassendean <i>Parking Amendment Local Law 2023</i>, as attached, and notes that the document will be executed in accordance with the <i>Local Government Act 1995</i> and Council's Execution of Documents Policy.</p> <p style="text-align: right;"><u>CARRIED BY AN ABSOLUTE MAJORITY 6/0</u></p>	Complete. DS. 16/03/23
OCM 28 Feb 2023	12.4	Draft Public Health Plan - Final Adoption	<p><u>Officer Recommendation – Item 12.4</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Adopts the draft Public Health Plan; 2. Revokes Council Policy – Active Ageing; and 3. Revokes Council Policy – Disability Access and Inclusion. 	<p><u>Council Resolution – Item 12.4 OCM 7/02/23</u></p> <p>MOVED Cr Hamilton, Seconded Cr Ames, that Council defers consideration of the Public Health Plan</p> <p style="text-align: right;"><u>CARRIED 6/0</u></p>	Complete. Adopted at March 2023 OCM.

<p>OCM 28 Feb 2023</p>	<p>12.5</p>	<p>Draft Local Planning Framework</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Notes that, on 7 February 2023, the Statutory Planning Committee of the Western Australian Planning Commission resolved to, in relation to the draft Local Planning Strategy, to: <ul style="list-style-type: none"> “(i) <i>determine the submissions in accordance with the Schedule of Submissions (Attachment 5 – Schedule of Submissions);</i> (ii) <i>consider that modification to the Local Planning Strategy (Attachment 2 – Local Planning Strategy), in accordance with the attached Schedule of Modifications (Attachment 8 - Schedule of Modifications) is required;</i> (iii) <i>subject to the above modifications being satisfactorily undertaken, endorse the Local Planning Strategy under regulation 15 of the Planning and Development (Local Planning Schemes) Regulations 2015;</i> (iv) <i>authorise the Planning Director – Schemes, Amendments and Administration of the Department of Planning, Lands and Heritage to review the modifications to ensure they have been satisfactorily undertaken and execute the documents accordingly; and</i> (v) <i>advise the local government to publish a notice of the Local Planning Strategy advising of the endorsement of Local Planning Strategy in accordance with regulation 16 of the Planning and Development (Local Planning Schemes) Regulations 2015.”</i> 2. Notes that, on 7 February 2023, the Statutory Planning Committee of the Western Australian Planning 	<p><u>Council Resolution/Officer Recommendation – Item 12.5</u> <u>OCM 8/02/23</u></p> <p>MOVED Cr McLennan, Seconded Cr Poliwka, that Council:</p> <ol style="list-style-type: none"> 1. Notes that, on 7 February 2023, the Statutory Planning Committee of the Western Australian Planning Commission resolved to, in relation to the draft Local Planning Strategy, to: <ul style="list-style-type: none"> “(i) <i>determine the submissions in accordance with the Schedule of Submissions (Attachment 5 – Schedule of Submissions);</i> (ii) <i>consider that modification to the Local Planning Strategy (Attachment 2 – Local Planning Strategy), in accordance with the attached Schedule of Modifications (Attachment 8 – Schedule of Modifications) is required;</i> (iii) <i>subject to the above modifications being satisfactorily undertaken, endorse the Local Planning Strategy under regulation 15 of the Planning and Development (Local Planning Schemes) Regulations 2015;</i> (iv) <i>authorise the Planning Director – Schemes, Amendments and Administration of the Department of Planning, Lands and Heritage to review the modifications to ensure they have been satisfactorily undertaken and execute the documents accordingly; and</i> (v) <i>advise the local government to publish a notice of the Local Planning Strategy advising of the endorsement of Local Planning Strategy in accordance with regulation 16 of the Planning and Development (Local Planning Schemes) Regulations 2015.”</i> 2. Notes that, on 7 February 2023, the Statutory Planning Committee of the Western Australian Planning Commission resolved to, in relation to the draft Local Planning Scheme No. 11, to: 	<p>Complete. DS. 16/03/23</p>
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			<p>Commission resolved to, in relation to the draft Local Planning Scheme No. 11, to:</p> <p>“(i) Consider that modifications to the Town of Bassendean draft Local Planning Scheme No.11 are required for it to be suitable for advertising, in accordance with the attached schedule of modifications (A6 - Schedule of Modifications);</p> <p>(ii) Advise Council that following completion of the modifications to the Town of Bassendean draft Local Planning Scheme No.11, it is to be advertised in accordance with Regulation 22 of the Planning and Development (Local Planning Schemes) Regulations 2015”;</p> <p>3. Notes that the Town will undertake the administrative tasks associated with finalising the draft Local Planning Strategy; and</p> <p>4. Notes that the Town will make the required modifications to draft Local Planning Scheme No. 11 in accordance with the Statutory Planning Committee resolution, and thereafter commence public consultation.</p>	<p>“(i) Consider that modifications to the Town of Bassendean draft Local Planning Scheme No.11 are required for it to be suitable for advertising, in accordance with the attached schedule of modifications (A6 – Schedule of Modifications);</p> <p>(ii) Advise Council that following completion of the modifications to the Town of Bassendean draft Local Planning Scheme No.11, it is to be advertised in accordance with Regulation 22 of the Planning and Development (Local Planning Schemes) Regulations 2015”;</p> <p>3. Notes that the Town will undertake the administrative tasks associated with initialising the draft Local Planning Strategy;</p> <p>4. Notes that the Town will make the required modifications to draft Local Planning Scheme No. 11 in accordance with the Statutory Planning Committee resolution, and thereafter commence public consultation; and</p> <p>5. Notes that in relation to trees, the 4 November 2020 Council adopted version of draft Local Planning Scheme No.11 has been amended in accordance with the modifications required by the Department of Planning, Lands and Heritage and the Statutory Planning Committee of the Western Australian Planning Commission, to remove the following provisions:</p> <ul style="list-style-type: none"> • The ability for the local government to vary the development requirements under the R-Codes where it involves the conservation of a significant tree; • The retention of a significant tree as a condition of development approval, the planting of trees in a tree growth zone on all zoned land and notifications registered on the Certificate of Title under Section 70A of the Transfer of Land Act 1893 advising prospective purchasers that the site contains a tree which is required to be retained and protected from development works; • Clauses related to Tree Preservation Orders; and 	
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				<ul style="list-style-type: none"> Modifying the definition of development to include carrying out on the land of any excavation or other works, which includes the clearing and removal a significant tree. <p style="text-align: right;">CARRIED 6/0</p>	
OCM 28 Feb 2023	12.6	RFT 04/2022 Weed Control for Environmental Weeds in the Town of Bassendean	<u>Officer Recommendation – Item 12.6</u> That Council appoints Natural Area Holdings Pty Ltd t/as Natural Area Consulting Management Services to provide Weed Control for Environmental Weeds in the Town of Bassendean as specified in Tender 04/2022 for a period of One (1) Year, with two options for extension of One (1) year each, to commence upon Council Approval and Contractor Letter of Award.	<u>Council Resolution/Officer Recommendation – Item 12.6</u> <u>OCM 9/02/23</u> MOVED Cr McLennan, Seconded Cr Ames, that Council appoints Natural Area Holdings Pty Ltd t/as Natural Area Consulting Management Services to provide Weed Control for Environmental Weeds in the Town of Bassendean as specified in Tender 04/2022 for a period of One (1) Year, with two options for extension of One (1) year each, to commence upon Council Approval and Contractor Letter of Award. <u>CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION 6/0</u>	Complete. ND. 16/03/23
OCM 28 Feb 2023	12.7	Point Reserve Foreshore Plan	<u>Officer Recommendation – Item 12.6</u> 1. Approves the Point Reserve Foreshore Plan, contained in the attachment, subject to the inclusion of the elements listed in the Agenda in the final concept; and 2. Notes that the approved Foreshore Plan will be used to inform detailed design, with staged implementation to be considered for inclusion in the future Long Term Financial Plan and future Annual Budgets, with the intention to seek grant funding where possible.	<u>Council Resolution/Officer Recommendation – Item 12.7</u> <u>OCM 10/02/23</u> MOVED Cr Hamilton, Seconded Cr MacWilliam, that Council: 1. Approves the Point Reserve Foreshore Plan, contained in the attachment, subject to the inclusion of the following elements as amended in the final concept: <ul style="list-style-type: none"> Area for improvement (spatial extent): Limit area to the Town’s land (existing park area): Option 1; Path configuration: A circuit within the Town managed land where the area becomes inundated (Option 10) keeping hard surfaces to the minimum in respect to path width and the occasional use of boardwalk sections over wetland planting areas; Playground/ carpark location: Relocation of the seating and barbeque so they are closer to the playground and move the carpark to the end of the access road with reduced bays (Option 3); Jetty/ boardwalk options: Create a jetty into the river similar to historic jetty but at approximately half the original length (Option 8); Other elements: All “other elements” within Town 	Part 1 complete: Final concept created and provided through the CEO Bulletin on 14 April 2023. Part 2 for noting only Part 3 complete with discussion held at meeting with BPG on 4/08/23 ND 18/08/23

				<p>managed land:</p> <ul style="list-style-type: none">○ Retaining beach access at three locations○ Lighting around car park and amenities (must be at low levels and wildlife friendly)○ New playground (delete “with shade structures”)○ Seating nodes○ Celebration of Noongar stories through art and interpretation○ Unobtrusive educational signage○ Increased shade through additional tree planting○ Foreshore stabilisation. This is likely to include rock in areas with visible erosion (around a few of the trees)/ either side of river access points. May also need some sand nourishment.○ Riparian planting between the foreshore and the path, wetland planting in low-lying areas and some reduction of grassed areas (and mowing needs) by adding vegetation around mature trees○ Creation of places for local animals including bat and bird boxes, insect hotels, fauna tunnels, sheltered areas and frog habitat○ Planting along northern fence lines adjacent private property○ Open area for multiple uses (upper park area) without disruption to viable mature trees; <p>2. Notes that the approved Foreshore Plan will be used to inform detailed design, with staged implementation to be considered for inclusion in the future Long Term Financial Plan and future Annual Budgets, with the intention to seek grant funding where possible; and</p> <p>3. Requests that the Town assists the Bassendean Preservation Group to advertise / promote / contact other groups/individuals who may wish to establish a Bushcare Volunteer Group dedicated to enhancing the natural environment of Point Reserve.</p> <p style="text-align: right;"><u>CARRIED 5/1</u></p>	
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<p>OCM 28 Feb 2023</p>	<p>12.8</p>	<p>Relocation of the Town's Customer Service Centre</p>	<p><u>Officer Recommendation – Item 12.8</u> That Council:</p> <ol style="list-style-type: none"> Endorses Option 1 for the relocation of the Town's Administration staff associated with the vacation of the Town's premises at 35 Old Perth Road, Bassendean. Approves for inclusion in the 2023/24 Proposed Annual Budget (i) the release of \$220,000 from the Future Projects Reserve for project implementation, and (ii) a budget allocation of \$50,000 for Project Management. 	<p><u>Council Resolution – Item 12.8(a)</u> <u>OCM 11/02/23</u></p> <p>MOVED Cr McLennan, Seconded Cr Poliwka, that the meeting be adjourned for three minutes, to allow the Presiding Member to seek clarification on her amendment, the time being 8.00pm. <u>CARRIED 6/0</u></p> <p><u>Council Resolution – Item 12.8(b)</u> <u>OCM 12/02/23</u></p> <p>MOVED Cr McLennan, seconded Cr Poliwka. that the meeting readjourn, the time being 8.03pm <u>CARRIED 6/0</u></p> <p><u>Council Resolution – Item 12.8(c)</u> <u>OCM 13/02/23</u></p> <p>MOVED Cr Hamilton, Seconded Cr Carter, that Council:</p> <ol style="list-style-type: none"> Requests the CEO to prepare a report to Council outlining the following in respect to the Depot site in Scaddan Street and Town Centre facilities: <ul style="list-style-type: none"> Analysis of the future needs of the Town's depot operations and functions; Analysis of the spatial requirements of each business unit of the organisation; Review/analysis of the potential footprint of a future Civic facility in the Town Centre to accommodate public facing business units that work from a fixed location, and review/analysis of a future depot facility to accommodate other business units; Provision of the concept plans for the proposed relocation of the Town's Customer Service centre to the library together with estimated cost for this portion of the works; Requests the CEO to engage with TADWA to assess and report to Council on the merits of a potential expansion of that organisation on adjoining depot land, and potential synergies that may exist in the co-location of new facilities for both organisations; [revoked by Council at August 2023 OCM] Requests the CEO to write to Hawaiian to decline leasing a space at the shopping centre. <u>CARRIED 5/1</u> 	<p>Part 1:</p> <p>Dot Point 1: Pending Service Level Review</p> <p>Dot Point 2: Pending Service Level Review</p> <p>Dot Point 3: Doug</p> <p>Dot Point 4: Doug</p> <p>Part 3 complete.</p>
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OCM 28 Feb 2023	12.9	Adoption of Quarterly Report period ending 31 December 2022	<u>Officer Recommendation – Item 12.9</u> That Council receives the Quarterly Report for the quarter ending 31 December 2022.	<u>Council Resolution/Officer Recommendation – Item 12.9</u> <u>OCM 14/02/23</u> MOVED Cr McLennan, Seconded Cr Ames, that Council receives the Quarterly Report for the quarter ending 31 December 2022. <u>CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION</u> 6/0	Complete
OCM 28 Feb 2023	12.10	2021/22 Annual Report	<u>Officer Recommendation – Item 12.10</u> That Council: 1. Accepts the Town of Bassendean's 2021/22 Annual Report for the year ending 30 June 2022, including the Audited Annual Financial Statements for the year ended 30 June 2022; 2. Notes that the document will be amended by the insertion of a Mayoral foreword; and 3. Holds its General Meeting of Electors on Wednesday 29 March 2023 in the Council Chamber, 48 Old Perth Road, Bassendean, commencing at 6.00pm.	<u>Council Resolution/Officer Recommendation – Item 12.10</u> <u>OCM 15/02/23</u> MOVED Cr MacLennan, Seconded Cr Ames, that Council: 1. Accepts the Town of Bassendean's 2021/22 Annual Report for the year ending 30 June 2022, including the Audited Annual Financial Statements for the year ended 30 June 2022; 2. Notes that the document will be amended by the insertion of a Mayoral foreword; and 3. Holds its General Meeting of Electors on Wednesday 29 March 2023 in the Council Chamber, 48 Old Perth Road, Bassendean, commencing at 6.00pm. <u>CARRIED BY AN ABSOLUTE MAJORITY</u> 6/0	GME held on 29 March 2023.
OCM 28 Feb 2023	12.11	Mid-Year Budget Review - Annual Budget 2022/23	<u>Officer Recommendation – Item 12.11</u> That Council adopts the Statutory Budget Review, as outlined in this report and detailed in the attached lists of proposed Budget amendments.	<u>Council Resolution/Officer Recommendation – Item 12.11</u> <u>OCM 16/02/23</u> MOVED Cr McLennan, Seconded Cr Ames, that Council adopts the Statutory Budget Review, as outlined in this report and detailed in the attached lists of proposed Budget amendments. <u>CARRIED BY AN ABSOLUTE MAJORITY</u> 6/0	Complete. PW. 16/03/23

OCM 28 Feb 2023	12.12	Proposal to enter into a lease agreement with the Bassendean Bowling Club Inc.	<p><u>Officer Recommendation – Item 12.12</u></p> <p>That, if Council wishes to depart from the Council-adopted Community Leasing Framework, that:</p> <ol style="list-style-type: none"> 1. it agrees to enter a lease agreement with the Bassendean Bowling Club Inc in relation to a portion of BIC Reserve, on the basis of the attached draft lease, subject to modifications so as to provide a lease term of two years; and 2. requests that the CEO coordinate a review of the Council-adopted Property Management Policy and Community Leasing Framework. 	<p><u>Amended Officer Recommendation/Council Resolution – Item 12.12</u> <u>OCM 17/02/23</u></p> <p>MOVED Cr Ames, Seconded Cr Hamilton, that Council:</p> <ol style="list-style-type: none"> 1. agrees to enter a lease agreement with the Bassendean Bowling Club Inc in relation to a portion of BIC Reserve, on the basis of the attached draft lease, subject to modifications so as to provide a lease term of two years; and 2. requests that the CEO coordinate a review of the Council-adopted Property Management Policy and Community Leasing Framework. <p style="text-align: right;"><u>CARRIED</u> 6/0</p>	<p>Part 1 complete.</p> <p>Part 2 is in progress. PW 27/11/2023.</p>
OCM 28 Feb 2023	12.13	Bassendean Local Emergency Management Committee Review	<p><u>Officer Recommendation – Item 12.13</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Endorses the proposal for the Bassendean Local Emergency Management Committee will operate as an external Committee of Council, effective as of 24 October 2023; 2. Notes that draft Terms of Reference will be prepared generally in accordance with the Department of Fire and Emergency Management’s draft Local Emergency Management Committee Handbook; and 3. Notes that a report will be presented to Bassendean Local Emergency Management Committee and Council prior to October 2023 to seek approval of the draft Terms of Reference and revocation of the Instrument of Appointment for the Bassendean Local Emergency Management Committee. 	<p><u>Council Resolution/Officer Recommendation – Item 12.13</u> <u>OCM 18/02/23</u></p> <p>MOVED Cr McLennan, Seconded Cr Ames, that Council:</p> <ol style="list-style-type: none"> 1. Endorses the proposal for the Bassendean Local Emergency Management Committee will operate as an external Committee of Council, effective as of 24 October 2023; 2. Notes that draft Terms of Reference will be prepared generally in accordance with the Department of Fire and Emergency Management’s draft Local Emergency Management Committee Handbook; and 3. Notes that a report will be presented to Bassendean Local Emergency Management Committee and Council prior to October 2023 to seek approval of the draft Terms of Reference and revocation of the Instrument of Appointment for the Bassendean Local Emergency Management Committee. <p style="text-align: right;"><u>CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION</u> 6/0</p>	<p>Complete. DS. 16/03/23</p>

OCM 28 Feb 2023	12.14	Bassendean Local Emergency Management Committee Meetings held on 14 September, 30 November and 7 December 2022	<u>Officer Recommendation – Item 12.14</u> That Council receives the minutes of the Bassendean Local Emergency Management Committee meetings of 14 September, 30 November and 7 December 2022.	<u>Council Resolution/Officer Recommendation – Item 12.14</u> <u>OCM 19/02/23</u> MOVED Cr McLennan, Seconded Cr Ames, that Council receives the minutes of the Bassendean Local Emergency Management Committee meetings of 14 September, 30 November and 7 December 2022. CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION	Complete. DS. 16/03/23
OCM 28 Feb 2023	12.15	Audit and Governance Committee Meeting - 8 February 2023	<u>Officer Recommendation</u> That Council: 1. Adopts the draft 2021/22 Annual Financial Statements, as included in the draft Town of Bassendean Annual Report for 2021/22; 2. Notes the report of Serious Misconduct and the action the Town has taken to resolve the matter; and 3. Requests the CEO report to the Committee on the effectiveness of the processes introduced to support officers in recognising their compliance obligations.	<u>Council Resolution/Officer Recommendation – Item 12.15</u> <u>OCM 20/02/23</u> MOVED Cr McLennan, Seconded Cr Ames, that Council: 1. Adopts the draft 2021/22 Annual Financial Statements, as included in the draft Town of Bassendean Annual Report for 2021/22; 2. Notes the report of Serious Misconduct and the action the Town has taken to resolve the matter; and 3. Requests the CEO report to the Committee on the effectiveness of the processes introduced to support officers in recognising their compliance obligations. CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION	Complete. PW. 20/07/23
OCM 28 Feb 2023	12.16	Monthly Financial Report – December 2022 and January 2023	<u>Officer Recommendation</u> That Council: 1. Notes the Explanation of Material Variances in the Statement of Financial Activity; and 2. Receives the Monthly Financial Reports for the period ending 30 December 2022 and 31 January 2023, which incorporates the Statement of Financial Activity for the periods to December 2022 and January 2023.	<u>Council Resolution/Officer Recommendation – Item 12.16</u> <u>OCM 21/02/23</u> MOVED Cr McLennan, Seconded Cr Ames, that Council: 1. Notes the Explanation of Material Variances in the Statement of Financial Activity; and 2. Receives the Monthly Financial Reports for the period ending 30 December 2022 and 31 January 2023, which incorporates the Statement of Financial Activity for the periods to December 2022 and January 2023. CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION	Complete. PW. 16/03/23
OCM 28 Feb 2023	12.17	Accounts Paid November 2022 and December 2023	<u>Officer Recommendation</u> That Council receives the list of payments for December 2022 and January 2023.	<u>Council Resolution/Officer Recommendation – Item 12.17</u> <u>OCM 22/02/23</u> MOVED Cr McLennan, Seconded Cr Ames, that Council receives the list of payments for December 2022 and January 2023. CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION	Complete. PW. 16/03/23

OCM 28 Feb 2023	12.18	Use of Common Seal	<u>Officer Recommendation</u> That Council notes the affixing of the Common Seal during the reporting period.	<u>Council Resolution/Officer Recommendation – Item 12.18 OCM 23/02/23</u> MOVED Cr McLennan, Seconded Cr Ames, that Council notes the affixing of the Common Seal during the reporting period. CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION	
OCM 28 Feb 2023	12.19	Calendar for March 2023	<u>Officer Recommendation</u> That Council adopt the calendar for March 2023.	<u>Council Resolution/Officer Recommendation – Item 12.19 OCM 24/02/23</u> MOVED Cr McLennan, Seconded Cr Ames, that Council adopt the calendar for March 2023. CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION	
OCM 28 Feb 2023	13.1	Notice of Motion - Cr Hamilton		<u>Council Resolution – Item 13.1 OCM 25/02/23</u> MOVED Cr Hamilton, Seconded Cr Carter, that Council: <ol style="list-style-type: none"> 1. Notes that in accordance with Section 5.42(1) of the Local Government Act 1995, adopted the delegations of authority to the Chief Executive Officer as provided in attachment 12.12 of the Ordinary Council Meeting of the 12 December 2022; and 2. “Following a subsequent review of the Delegations Register at a Councillor Workshop held on the 31 January 2023 and in accordance with Section 5.42(1) of the Local Government Act 1995, adopts the following amendments to the existing delegations of authority to the Chief Executive Officer: <ol style="list-style-type: none"> 1.2.11 - Expressions of Interest for Goods and Services: <ul style="list-style-type: none"> • Delete this Delegation noting that this gives effect to EOI’s over a value of \$250,000 being brought to Council. 1.2.12 - Tenders for Goods and Services <ul style="list-style-type: none"> • Function point 1: After \$250,000 delete the words, “without further reference to Council unless expressly identified and itemised by resolution of the Council”; and • Function point 10: Add the words in italics so that the clause reads as follows, “Authority to implement minor variations to a contract that has been entered into with a successful tenderer, provided the total variation value does not exceed 5 percent of the original contract; noting that a minor variation is a variation that does not alter 	Complete. On-line register updated.

				<p>the nature of the goods/services agreed to in the original contract".</p> <ul style="list-style-type: none"> • Council conditions on this Delegation: Add a third point as follows; Variation proposals to existing contracts or contract extensions that are not of a minor nature are to be brought to Council for determination. <p>1.2.26 - Management of Vested Land and Invested Facilities</p> <ul style="list-style-type: none"> • Function point 2: Amend to, "Authority to do anything for the purpose of controlling and managing land under the control and management of the Town that the Town of Bassendean could do under s.5 of the Parks and Reserves Act 1895. [s.3.54(1)]" <p style="text-align: right;"><u>CARRIED 6/0</u></p>	
OCM 28 Feb 2023	13.2	Notice of Motion - Cr Ames		<p>Council Resolution – Item 13.2 OCM 26/02/23 MOVED Cr Ames, Seconded Cr Carter, that Council:</p> <ol style="list-style-type: none"> 1. Requests the CEO to create the "Town of Bassendean Residential Closed Circuit Television (CCTV) Rebate Program", including the following elements: <ul style="list-style-type: none"> • rebates of 50% (up to a maximum of \$200, whichever is the lowest amount) of the cost of new CCTV installations in the Town, that include a public angle field of view overlooking the road, footpath, front verge, or any other applicable public area; • the rebate would only apply for new installations purchased after the program's commencement date (no retrospective applications approved), and for surveillance cameras installed where the residential property owner/occupier provides evidence of having registered the CCTV system with Western Australia Police Force - Cam-Map WA; • Applications would only be accepted up until the budgeted funding is depleted; • Rebate applications will be limited to one per household; • Western Australian Seniors Card members to be directed to the WA State Safety and Security Rebate scheme, and will therefore be ineligible for the Town of Bassendean Residential CCTV Rebate program; and 2. Considers a budget allocation of \$20,000 for the program in the 2022/23 Mid Year Budget Review." <p style="text-align: right;"><u>CARRIED 6/0</u></p>	Complete. Program launched and operational. LG

SCM 7 Mar 2023	8.1	Appointment of Councillor Representative - Eastern Metropolitan Regional Council	<p><u>Officer Recommendation – Item 8.1</u></p> <p>That Council:</p> <ol style="list-style-type: none"> notes that Mayor Hamilton has resigned from the role of Member of the Eastern Metropolitan Regional Council, effective as of 7 March 2023; and appoints Councillor _____ to be Member of the Eastern Metropolitan Regional Council for the remainder 2021-2023 term. 	<p><u>Council Resolution – Item 8.1</u> <u>SCM-1/03/23</u></p> <p>MOVED Cr McLennan, Seconded Cr Ames, that Council:</p> <ol style="list-style-type: none"> notes that Mayor Hamilton has resigned from the role of Member of the Eastern Metropolitan Regional Council, effective as of 7 March 2023; and appoints Councillor Poliwka to be Member of the Eastern Metropolitan Regional Council for the remainder 2021-2023 term. <u>CARRIED BY ABSOLUTE MAJORITY 6/0</u> 	EMRC advised. Complete.
SCM 7 Mar 2023	8.2	EMRC Regional Waste Collection Service		<p><u>Council Resolution – Item 8.2(b)</u> <u>SCM 3/03/23</u></p> <p>MOVED Cr Hamilton, Seconded Cr McLennan, that Council:</p> <ol style="list-style-type: none"> Provides in principal support for the concept of a Regional Waste Collection Service provided by EMRC to Member Councils; Does not enter into the Participants Agreement for EMRC’s Regional Waste Collection Service at this time due to identified risks outlined in Attachment 3; Requests the CEO to facilitate continued negotiation with EMRC of a Participants Agreement to minimise risks; and Requests a further updated report of the EMRC Regional Waste Collection Service be provided to Council for consideration in the first quarter of 2024. <u>CARRIED UNANIMOUSLY 6/0</u> 	Complete: report considered at 26 March 2024 Council meeting. ND 9/04/24
OCM 28 Mar 2023	9.1	Confirmation of Minutes - Ordinary Council Minutes of 28 February 2023		<p><u>Council Resolution/Officer Recommendation – Item 9.1</u> <u>OCM-1/03/23</u></p> <p>MOVED Cr McLennan, Seconded Cr Ames, that the minutes of the Ordinary Council meeting held on 28 February 2023, be received and confirmed as a true and correct record. <u>CARRIED UNANIMOUSLY 6/0</u></p>	
OCM 28 Mar 2023	9.2	Confirmation of Minutes - Special Council Minutes of 7 March 2023		<p><u>Council Resolution/Officer Recommendation – Item 9.2</u> <u>OCM-2/03/23</u></p> <p>MOVED Cr McLennan, Seconded Cr Ames, that the minutes of the Ordinary Council meeting held on 7 March 2023, be received and confirmed as a true and correct record. <u>CARRIED UNANIMOUSLY 6/0</u></p>	

OCM 28 Mar 2023	11.1	External Committee Reports and Updates		<p><u>Officer Recommendation – Item 11.1</u> <u>OCM-3/03/23</u></p> <p>MOVED Cr Wilding, Seconded Cr McLennan, that Council notes the attached documents from external Committee meetings held within the reporting period of February and March 2023.</p> <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 6/0</u></p>	
OCM 28 Mar 2023	12.1	Adoption of Recommendations En Bloc	<p><u>Officer Recommendation</u></p> <p>That Council adopts en bloc the Officer recommendations contained in Items 12.2, 12.3, 12.4, 12.5, 12.6, 12.9, 12.11, 12.12, 12.13, 12.15 and 12.17.</p>	<p><u>Council Resolution– Item 12.1</u> <u>OCM-4/03/23</u></p> <p>MOVED Cr Poliwka, Seconded Cr MacWilliam, that Council adopts en bloc the following Officer recommendations contained in the Ordinary Agenda:</p>	
OCM 28 Mar 2023	12.2	Australian Local Government Association 2023 National General Assembly Motion		<p><u>Council Resolution/Officer Recommendation – Item 12.2</u> <u>OCM-5/03/23</u></p> <p>MOVED Cr Poliwka, Seconded Cr MacWilliam, that Council endorses Mayor Hamilton’s draft motion to the Australian Local Government Association’s 2023 National General Assembly, as attached to the Ordinary Council Agenda of 28 March 2023.</p> <p style="text-align: right;"><u>CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION 6/0</u></p>	
OCM 28 Mar 2023	12.3	Amendment to Development Approval - Single House - 17 (Lot 16) Surrey Street, Bassendean	<p><u>Officer Recommendation – Item 12.3</u></p> <p>That Council approves the application to amend Condition No.10 of the development approval issued on 23 December 2022 (2022-121), so as to read as follows:</p> <p><i>“10. The roof structure of the dwelling shall have a maximum solar absorptance rating of 0.67, to the satisfaction of the Town of Bassendean. Details confirming the solar absorptance rating shall be provided to the Town of Bassendean prior to or in conjunction with an application for a Building Permit.”</i></p>	<p><u>Council Resolution – 12.3</u> <u>OCM - 6/3/23</u></p> <p>MOVED Cr McLennan, Seconded Cr Hamilton, that Council does not approve the application to amend Condition No. 10 of the development approval issued on 23 December 2022 (2022-121) as the application departs from <i>Local Planning Policy No. 2 – Sustainable Development</i> with regard to the energy efficiency of the proposed roof.</p> <p style="text-align: right;"><u>CARRIED 4/2</u></p>	Complete – refusal issued. AS 13/04/2023

OCM 28 Mar 2023	12.4	Proposed Tree Preservation Order - 5 (Lot 119) Harcourt Street, Bassendean		<p><u>Council Resolution/Officer Recommendation – Item 12.4 - OCM - 7/3/23</u></p> <p>MOVED Cr Poliwka, Seconded Cr MacWilliam, that Council, pursuant to Clause 4.7.7.2 of Local Planning Scheme No. 10, makes a Tree Preservation Order for the Jacaranda tree (<i>Jacaranda mimosifolia</i>) located at 5 (Lot 119) Harcourt Street, Bassendean.</p> <p>CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION</p>	Completed – TPO issued, TPO List updated. AS 13/04/2023
OCM 28 Mar 2023	12.5	Proposed Tree Preservation Order - 75 (Lot 21) Kenny Street, Bassendean	<p><u>Officer Recommendation – Item 12.5</u></p> <p>That Council does not make a Tree Preservation Order pursuant to Clause 4.7.7.2 of Local Planning Scheme No. 10 for the Jacaranda tree (<i>Jacaranda mimosifolia</i>) located at 75 (Lot 21) Kenny Street, Bassendean.</p>	<p><u>Council Resolution – Item 12.5 - OCM - 8/3/23</u></p> <p>MOVED Cr McLennan, Seconded Cr Poliwka, that Council makes a Tree Preservation Order pursuant to Clause 4.7.7.2 of Local Planning Scheme No. 10 for the Jacaranda tree (<i>Jacaranda mimosifolia</i>) located at 75 (Lot 21) Kenny Street, Bassendean.</p> <p>CARRIED UNANIMOUSLY 6/0</p>	Completed – TPO issued, TPO List updated. AS 13/04/2023
OCM 28 Mar 2023	12.6	BIC Reserve Masterplan	<p><u>Officer Recommendation – Item 12.6</u></p> <p>That Council, pursuant to its resolution made on 27 April 2021, endorses the BIC Reserve Masterplan.</p>	<p><u>Council Resoution – Item 12.6 - OCM - 9/3/23</u></p> <p>MOVED Cr Poliwka, Seconded Cr McLennan that Council:</p> <ol style="list-style-type: none"> 1. Does not endorse the BIC Reserve Masterplan as attached to March OCM Agenda 2023; 2. Requests the CEO to facilitate further discussion of a BIC Masterplan together with the Land Asset Strategy at a future Concept Workshop; and 3. Requests the CEO to ensure that the Bassendean Town Centre Precinct Structure Plan incorporates key elements that protects, enhances and explores the expansion of public realm open spaces, reserves and parks, in part, via provision of detailed landscaping and street design plans. <p>CARRIED 6/0</p>	<p>Part 1 does not require any action.</p> <p>Part 2 is complete with a workshop on the Land Asset Strategy occurring on 11 July 2023.</p> <p>Part 3 does not require specific action.</p> <p>LG 13/7/23</p>
OCM 28 Mar 2023	12.7	Draft Public Health Plan - Final Adoption	<p><u>Officer Recommendation – Item 12.7</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Adopts the draft Public Health Plan; 2. Revokes Council Policy – Active Ageing; and 3. Revokes Council Policy - Disability Access and Inclusion. 	<p><u>Council Resolution – Item 12.7 OCM- 10/3/23</u></p> <p>MOVED Cr Hamilton, Seconded Cr Ames, that Council adopts the draft Public Health Plan subject to:</p> <ol style="list-style-type: none"> a) the deletion of the following clauses from the Action Plan (section 9) and references in the Public Health Plan document: <ol style="list-style-type: none"> 9.1.4 (NP) Provide regular 'physical activity' information to local schools; 9.1.7 (NP) Explore opportunities for residents to understand Genetic Genealogy; 	Part 1 - Complete. Draft document updated.

				<p>9.1.12 (NP) Review data on alcohol and drug related harm;</p> <p>9.2.4 (E) Implement public art projects using developer contributions;</p> <p>9.2.14 (NP) Promote opportunities for older residents to remain living independently at home;</p> <p>9.3.6 (NP) Introduce workshops addressing living with and preventing chronic disease;</p> <p>9.4.13 (NP) Promote initiatives and campaigns to reduce injury and falls prevention.</p> <p>b) amending the following clauses from the Action Plan (section 9)</p> <p>9.1.1 Continue to deliver the RElax programme and investigate opportunities to provide for increased physical activity. Add a sentence: <i>“Provide a review analysis of the Relax program within 12 months”.</i></p> <p>9.1.6 Promote and deliver local nutrition and healthy eating programs: <i>“Remove the budget allocation for the current 2022/23 financial year. Delete word “Explore”.</i></p> <p>9.2.2 Continue to provide information to facilitate historical guided and self guided tours. Add the following sentence; <i>“and pursue grant funding to facilitate a bike tour during WA Bike Week.”</i></p> <p>9.3.1 Promote programs to increase physical activity in children/teenagers via organisations/clubs; <i>“Remove the budget allocation for the current 2022/23 financial year”.</i></p> <p>9.3.9 Collaborate with key stakeholders such as Headspace and Helping Minds – <i>“Remove the budget allocation for the current 2022/23 financial year”. Delete the words “and schools” at end of text;</i></p> <p>9.4.15 Provision of outdoor exercise equipment: <i>Reduce proposed financial allocation by 50%;</i></p> <p>9.5.1 Amend text as follows - Promote the food safety training <i>“at cost recovery of fees incurred by the Town,”</i> for local food businesses to enhance skills and knowledge in food safety. Reduce the financial allocation by one third;</p>	
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				<p>9.5.5. Implement and manage their Town's Mosquito Monitoring and Control Program: Add the following text - "<i>Liaise with State Government agencies for the provision of funding to cover the cost of Mosquito Control programs on State controlled land</i>"; and</p> <p>2. Requests the CEO to review the Public Health Plan's effectiveness and expenditure over the first year, and thereafter to provide a report to Council outlining recommendations. <u>CARRIED BY AN ABSOLUTE MAJORITY 6/0</u></p>	Part 2 – Information to be provided to Crs via the Bulletin in the first instance. This is to occur in early April, following the Q3 (end of March 2024) reporting.
OCM 28 Mar 2023	12.8	Contract Variation - RFT 02/2019 Provision of Cleaning Services for Council Facilities		<p><u>Council Resolution/Officer Recommendation – Item 12.8</u> <u>OCM- 11/3/23</u></p> <p>MOVED Cr McLennan, Seconded Cr Wilding, that Council approves a variation to contract 02/2019 Provision of Cleaning Services for Council Facilities, to provide for a 6% price increase, effective 1 July 2022. <u>CARRIED BY AN ABSOLUTE MAJORITY 6/0</u></p>	Complete PW 20/07/23
OCM 28 Mar 2023	12.9	Fuel Efficiency Standards Joint Advocacy Statement		<p><u>Council Resolution/Officer Recommendation – Item 12.9</u> <u>OCM – 12/3/23</u></p> <p>MOVED Cr Poliwka, Seconded Cr MacWilliam, that Council supports the Cities Power Partnership Fuel Efficiency Standards Joint Advocacy Statement, as attached to the Ordinary Council Agenda of 28 March 2023. <u>CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION</u></p>	Complete ND 13/04/23
OCM 28 Mar 2023	12.10	Local Government Elections October 2023 - Appointment of Electoral Commissioner		<p><u>Council Resolution/Officer Recommendation – Item 12.10</u> <u>OCM 13/3/23</u></p> <p>MOVED Cr Wilding, Seconded Cr McLennan, that Council:</p> <p>1. In accordance with Section 4.20(4) of the <i>Local Government Act 1995</i>, declares that the Western Australian Electoral Commissioner be responsible for the conduct of the 2023 ordinary election; and</p> <p>2. In accordance with Section 4.61(2) of the <i>Local Government Act 1995</i>, declares that the method of conducting the election will be as a postal election. <u>CARRIED BY AN ABSOLUTE MAJORITY 6/0</u></p>	WAEC advised of Council's decision on 5 May 2023.

OCM 28 Mar 2023	12.11	2023 Community Awards		<p><u>Council Resolution/Officer Recommendation – Item 12.11</u> <u>OCM-22/3/23</u></p> <p>MOVED Cr Ames, Seconded Cr Poliwka, that Council:</p> <ol style="list-style-type: none"> 1. Notes the nominations for the Community Awards; 2. Approves the granting of the Community Awards listed in the Confidential Attachment to this report; and 3. Notes that the details of the award recipients will be embargoed until the awards are issued on Saturday 20 May 2023. <p style="text-align: right;">CARRIED UNANIMOUSLY 6/0</p>	Complete. Award ceremony hosted on 20 May 2023.
OCM 28 Mar 2023	12.12	Bassendean Local Emergency Management Committee Meeting held on 1 March 2023		<p><u>Council Resolution/Officer Recommendation – Item 12.12</u> <u>OCM-14/3/23</u></p> <p>That Council receives the report of the Bassendean Local Emergency Management Committee meeting held on 1 March 2023.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION</p>	Complete.
OCM 28 Mar 2023	12.13	Arts, Culture and Events Committee Meeting of 7 March 2023	<p><u>Committee Recommendation</u></p> <ol style="list-style-type: none"> 1. Receives the minutes of the meeting of the Arts, Culture and Events Committee held on 7 March 2023. 2. Adopts the draft Arts, Culture and Events Strategy, subject to it being amended as follows (bold type): <ul style="list-style-type: none"> • Action 5.1.2 Outcome being modified to 'Support an art exhibition to showcase and celebrate local artists; • Delete Action 5.1.3 – Bassendean Gallery Mural as this project is completed; • Deletion Action 8.1.8 – Bassendean Green Trail as this project is completed; • Delete the word 'public' in action 5.1.9; • Insert new Action 5.1.1 – Coordinate regular arts and crafts workshops and associated details; 	<p><u>Council Resolution– Item 12.13 OCM-15/3/23</u></p> <p>MOVED Cr MacWilliam, Seconded Cr Ames that Council:</p> <ol style="list-style-type: none"> 1. Receives the minutes of the meeting of the Arts, Culture and Events Committee held on 7 March 2023. 2. Adopts the draft Arts, Culture and Events Strategy, subject to it being amended as follows (bold type): <ul style="list-style-type: none"> • Action 5.1.2 Outcome being modified to 'Support an art exhibition to showcase and celebrate local artists; • Delete Action 5.1.3 – Bassendean Gallery Mural as this project is completed; • Deletion Action 8.1.8 – Bassendean Green Trail as this project is completed; • Delete the word 'public' in action 5.1.9; • Insert new Action 5.1.1 – Coordinate regular arts and crafts workshops and associated details; • Modify the Outcome for Action 5.2.5 to promote the Bassendean Local Studies Collection independent of Ancestry.com; 	<p>1 – No action required.</p> <p>2 – Draft document has been updated.</p>

			<ul style="list-style-type: none"> • Modify the Outcome for Action 5.2.5 to promote the Bassendean Local Studies Collection independent of Ancestry.com; • Modify Action 5.2.8 to remove reference to the Community Awards Policy; • Insert new Action 5.2.9 – Coordinate regular historical and cultural workshops within the Town and associated details; • Insert new Action 5.2.10 – Delivery Community Awards and associated details; • Insert Sustainability and Environment as the lead/responsibility in Action 5.3.7 and include the timeframe over all financial years’; • Modify Action 5.3.5 to replace Australia Day with ‘Birak’ • Modify Action 5.3.6 to insert the words ‘in association with other events where possible’; • Modify Action 5.3.8 – Telethon Community Cinemas timeframe until 2023-24 only; and • Insert new Action 5.3.18 – Regular series of local-scale live music events across the Town of Bassendean and associated detail; <p>3. Supports the one-year extension to the licence agreement for the staging of the Telethon Community Cinemas for 2023/24 budget process;</p> <p>4. Authorises the disposal of artworks as detailed in the attachment in accordance with Council Policy 4.2 -</p>	<ul style="list-style-type: none"> • Modify Action 5.2.8 to remove reference to the Community Awards Policy; • Insert new Action 5.2.9 – Coordinate regular historical and cultural workshops within the Town and associated details; • Insert new Action 5.2.10 – Delivery Community Awards and associated details; • Insert Sustainability and Environment as the lead/responsibility in Action 5.3.7 and include the timeframe over all financial years’; • Modify Action 5.3.5 to replace Australia Day with ‘Birak’ • Modify Action 5.3.6 to insert the words ‘in association with other events where possible’; • Modify Action 5.3.8 – Telethon Community Cinemas timeframe until 2023-24 only; and • Insert new Action 5.3.18 – Regular series of local-scale live music events across the Town of Bassendean and associated detail; <p>3. Supports the one-year extension to the licence agreement for the staging of the Telethon Community Cinemas for 2023/24 budget process;</p> <p>4. Authorises the disposal of artworks as detailed in the attachment in accordance with Council Policy 4.2 - Art Acquisition, Management and Decommissioning;</p> <p>5. Notes that the Town will dispose of the building in accordance with Administrative Policy – Disposal of Surplus Property under \$20,000;</p> <p>6. Notes that the Town will write to landowners on Old Perth Road, Bassendean, seeking expressions of interest for the use of tenancies for artists in residence;</p> <p>7. Notes that further subscription to the Garage Sale Trail is not proposed beyond the 2022/23 financial year, and that the Town will continue to promote the Garage Sale Trail via the Town’s communication channels;</p>	<p>3 – Complete. Embedded into budget.</p> <p>4 – Actioned</p> <p>5 – 8 – No action required.</p>
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			<p>Art Acquisition, Management and Decommissioning;</p> <p>5. Notes that the Town will dispose of the building in accordance with Administrative Policy – Disposal of Surplus Property under \$20,000;</p> <p>6. Notes that the Town will write to landowners on Old Perth Road, Bassendean, seeking expressions of interest for the use of tenancies for artists in residence;</p> <p>7. Notes that further subscription to the Garage Sale Trail is not proposed beyond the 2022/23 financial year, and that the Town will continue to promote the Garage Sale Trail via the Town’s communication channels;</p> <p>8. Notes that the Town will engage with Swan Districts Football Club to facilitate a joint NAIDOC week event in July 2023;</p> <p>9. Following agreement with Swan Districts Football Club to facilitate a joint NAIDOC week event in July 2023, notes that the Town will:</p> <p>(i) promote the event via the Town’s media channels; and</p> <p>(ii) ensure the Town is acknowledged as a co-sponsor of the event on related promotional material;</p> <p>10. Allocates up to a maximum of \$10,000 from the Events and Culture Reserve (formerly the Bus Shelter Reserve) towards this purpose in the 2023/24 annual budget.</p>	<p>8. Notes that the Town will engage with Swan Districts Football Club to facilitate a joint NAIDOC week event in July 2023;</p> <p>9. Following agreement with Swan Districts Football Club to facilitate a joint NAIDOC week event in July 2023, notes that the Town will:</p> <p>(i) promote the event via the Town’s media channels; and</p> <p>(ii) ensure the Town is acknowledged as a co-sponsor of the event on related promotional material;</p> <p>10. Notes the request from SDFC to engage with the Town to facilitate a joint Pride event during the 2023 football season in August 2023, and requests the Town’s Administration to advance those discussions to potentially support that event where the Town will:</p> <p>(i) contribution to the event financially and/or in-kind;</p> <p>(ii) promote the event via the Town’s media channels; and</p> <p>(ii) ensure the Town is acknowledged as a co-sponsor of the event on related promotional material; and</p> <p>11. Allocates up to a maximum of \$12,000 from the Events and Culture Reserve (formerly the Bus Shelter Reserve) towards the purposes outlined in dot-points 9 and 10 in the 2023/24 annual budget.</p>	<p>9 & 10 – Complete.</p> <p>11 – Complete. Embedded into budget.</p>
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<p>OCM 28 Mar 2023</p>	<p>12.14</p>	<p>Audit and Governance Committee Meeting of 8 March 2023</p>		<p><u>Council Resolution/Officer Recommendation – Item 12.14</u> <u>OCM-16/3/23</u> MOVED Cr Poliwka, Seconded Cr MacWilliam, that Council:</p> <ol style="list-style-type: none"> 1. Adopts the Local Government 2022 Compliance Audit Return for the Town of Bassendean for the period 1 January 2022 to 31 December 2022, as attached to this report; 2. Receives the Records Management Internal Audit Report and notes the findings and recommendations, and the management action to be taken to address the identified risks; 3. Receives the Library Services Internal Audit Report and notes the findings and recommendations, and the management action to be taken to address the identified risks; 4. Receives the Audit Risk Register and notes the action taken or proposed to be taken, to address the identified risks; 5. Authorises the Town to take possession of the land the subject of assessment number A42864 and sell the land, pursuant to section 6.64 of the Local Government Act 1995; and 2; and 6. Authorises the Town to take possession of the land the subject of assessment number A63075 and sell the land, pursuant to section 6.64 of the Local Government Act 1995. <p style="text-align: center;"><u>CARRIED BY AN ABSOLUTE MAJORITY 6/0</u></p>	<p>Complete. Parts 1 to 4: No action required. Parts 5 and 6: No longer required. PW 27/11/2023</p>
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OCM 28 Mar 2023	12.15	Accounts Paid - February 2023		<p><u>Council Resolution/Officer Recommendation – Item 12.15</u> <u>OCM- 17/3/23</u></p> <p>MOVED Cr Poliwka, Seconded Cr MacWilliam, that Council receives the list of payments for February 2023. <u>CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION 6/0</u></p>	
OCM 28 Mar 2023	12.16	Monthly Financial Report – February 2023		<p><u>Council Resolution/Officer Recommendation – Item 12.16</u> <u>OCM-18/3/23</u></p> <p>MOVED Cr Poliwka, Seconded Cr MacWilliam, that Council:</p> <ol style="list-style-type: none"> 1. Receives the Monthly Financial Reports for the period ending February 2023, which incorporates the Statement of Financial Activity for the periods to February 2023; 2. Notes the Explanation of Material Variances in the Statement of Financial Activity; and 3. Approves the budget re-allocation from 1AP2314 to MP0040 of \$48,500 for the temporary pump and tank fittings at Ashfield Reserve. <p><u>CARRIED BY AN ABSOLUTE MAJORITY 6/0</u></p>	Complete. PW 29/04/2023
OCM 28 Mar 2023	12.17	Use of Common Seal		<p><u>Council Resolution/Officer Recommendation – Item 12.17</u> <u>OCM-19/3/23</u></p> <p>That Council notes there were no items requiring affixing of the Common Seal during the reporting period. <u>CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION 6/0</u></p>	
OCM 28 Mar 2023	15.1	Request for a Special Meeting of Electors and Petition – Volunteer Transport		<p><u>Council Resolution – Item 15.1</u> <u>OCM-20/3/23</u></p> <p>MOVED Cr Ames, Seconded Cr Wilding that the request for a Special Meeting of Electors, containing 391 signatures, and the Petition, containing 376 signatures, be received. <u>CARRIED UNANIMOUSLY 6/0</u></p>	Meeting scheduled for 18 April 2023 5.30pm. Agenda published and head petitioner provided with Agenda and NOM forms. YZ. 13/03/23

OCM 26 Apr 2023	12.2	Living Stream Project: Second to Fourth Ave, Bassendean		<p><u>Council Resolution/Officer Recommendation – Item 12.2 OCM-6/04/23</u></p> <p>MOVED Cr Ames, Seconded Cr Poliwka, that Council:</p> <ol style="list-style-type: none"> 1. Authorises the Administration to arrange a meeting between the Town of Bassendean Mayor and CEO and the Minister for Water and the Water Corporation’s CEO, seeking changes to the design requirements that diminish project outcomes and indemnification and liability clauses in the draft licence, that present an unacceptable risk to the Town; and 2. In the event that the required design changes and indemnification and liability clauses cannot be agreed, Council approves the discontinuation of the Living Stream project and requests the Administration communicate the outcome to the adjacent property owners/occupants and wider community. <p style="text-align: center;"><u>CARRIED BY EN BLOC RESOLUTION 6/0</u></p>	<p>Part 1 completed with Letter sent to Water Corporation CEO and Minister McGurk on 27 April 2023, and advice received via the Minister’s Office on 13 June 2023,</p> <p>Update provided in CEO Bulletin 7 July and response letter sent to Water Corp CEO and Minister for Water, confirming the project will be discontinued.</p> <p>Part 2 (communication) to adjacent residents completed July 2023 (ND) 25/07/23</p>
OCM 26 Apr 2023	12.3	Strategic Budget Policy		<p><u>Council Resolution/Officer Recommendation – Item 12.3 OCM-7/04/23</u></p> <p>MOVED Cr Ames, Seconded Cr MacWilliam, that Council:</p> <ol style="list-style-type: none"> 1. Adopts the draft Strategic Budget Policy, attached to this report; and 2. Revokes the Financial Sustainability Policy. <p style="text-align: center;"><u>CARRIED BY AN ABSOLUTE MAJORITY 6/0</u></p>	Complete. PW 20/07/23
OCM 26 Apr 2023	12.4	Draft amended Council Policy - Community Funding	<p><u>Officer Recommendation – Item 12.4</u></p> <p>That Council amends the existing Council Policy – Community Funding, as contained in the attachment to this report.</p>	<p><u>Council Resolution – Item 12.4 OCM-8/04/23</u></p> <p>MOVED Cr Hamilton, Seconded Cr Wilding, that Council amends the existing Council Policy – Community Funding, as contained in the attachment to this report, with the following amendments:</p> <p>“Section 2.1: add the following:</p> <p>(f) An applicant that has or will receive support or assistance from the Town of Bassendean for the same event or activity, which if quantified would exceed \$2,000 in assistance.</p> <p>Section 6: add the following:</p> <p>6.3 Graduation Ceremony “Scholarship Award” donations to students of educational institutions located within the district, are limited to one per school per annum up to a maximum of \$250, and “Citizenship Award” donations limited to one per school per annum up to a maximum of \$50.”</p> <p style="text-align: center;"><u>CARRIED UNANIMOUSLY 6/0</u></p>	Complete. Policy updated on website. LG 13/7/23

OCM 26 Apr 2023	12.5	General Meeting of Electors held on 29 March 2023		<p>Council Resolution/Officer Recommendation – Item 12.5 OCM-9/04/23</p> <p>MOVED Cr Ames, Seconded Cr Poliwka, that Council</p> <ol style="list-style-type: none"> 1. Receives the minutes of the General Meeting of Electors held on 29 March 2023; 2. Notes the five motions passed at the General Meeting of Electors held on 29 March 2023; 3. Does not support the implementation of a community security patrol service without understanding: i) the current, historic and trend analysis of crime statistics; ii) the effectiveness of community patrols in changing crime statistics; iii) the cost of the service; and iv) the other options available to Council to improve community safety; 4. Does not support motions 2, 3 or 4 of the General Meeting of Electors; and 5. Will consider motion 5 relating to the Community Transport Service, at the May 2023 Ordinary Council Meeting. <p style="text-align: center;"><u>CARRIED BY EN BLOC RESOLUTION 6/0</u></p>	Complete. LG 13/7/23										
OCM 26 Apr 2023	12.6	Accounts Paid - March 2023		<p><u>Council Resolution/Officer Recommendation – Item 12.6 OCM-10/4/23</u></p> <p>MOVED Cr Ames, Seconded Cr Poliwka, that Council receives the list of payments for March 2023.</p> <p style="text-align: center;"><u>CARRIED BY EN BLOC RESOLUTION 6/0</u></p>		No action required. PW 20/07/2023.									
OCM 26 Apr 2023	12.7	Monthly Financial Report – March 2023		<p><u>Council Resolution/Officer Recommendation – Item 12.7 OCM-11/4/23</u></p> <p>MOVED Cr MacWilliam, Seconded Cr Wilding, that Council:</p> <ol style="list-style-type: none"> 1. Receives the Monthly Financial Report for the period ending 31 March 2023, which incorporates the Statement of Financial Activity for March 2023. 2. Notes the Explanation of Material Variances in the Statement of Financial Activity. 3. Approves the following budget re-allocations: <table border="1" data-bbox="1144 1374 1778 1498"> <thead> <tr> <th>GL Account Code</th> <th>Description</th> <th>Current Budget \$</th> <th>Amended Budget \$</th> <th>Budget Movement \$</th> </tr> </thead> <tbody> <tr> <td>AT2301</td> <td>FOOTPATHS - VARIOUS LOCATIONS</td> <td style="text-align: center;">-</td> <td style="text-align: right;">49,046.52</td> <td style="text-align: right;">(49,046.52)</td> </tr> </tbody> </table>			GL Account Code	Description	Current Budget \$	Amended Budget \$	Budget Movement \$	AT2301	FOOTPATHS - VARIOUS LOCATIONS	-	49,046.52
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OCM 26 Apr 2023	12.8	Use of Common Seal		<p><u>Council Resolution/Officer Recommendation – Item 12.8 OCM-12/4/23</u></p> <p>MOVED Cr Ames, Seconded Cr Poliwka, that Council notes the affixing of the Common Seal during the reporting period.</p> <p style="text-align: center;">CARRIED BY EN BLOC RESOLUTION 6/0</p>																										
OCM 26 Apr 2023	16.1	Expression of Interest – 35 (Lot 178) Old Perth Road, Bassendean	<p><u>Officer Recommendation</u></p> <p>MOVED Cr MacWilliam, Seconded Cr Ames, that Council:</p> <ol style="list-style-type: none"> Declines the submission received in response to the formal Expression of Interest process in relation to 35 (Lot 178) Old Perth Road, Bassendean; Requests the CEO to review the Town’s Land Asset Strategy which is to include options to progress the disposal / redevelopment of 35 (Lot 178) Old Perth Road and present the strategy to a future meeting of Council for adoption; and Notes that the CEO will review the project plan for the future accommodation of Town administration staff and present to the Council for consideration. 	<p><u>Council Resolution/Officer Recommendation – Item 16.1 OCM-14/4/23</u></p> <p>MOVED Cr MacWilliam, Seconded Cr Ames, that Council:</p> <ol style="list-style-type: none"> Declines the submission received in response to the formal Expression of Interest process in relation to 35 (Lot 178) Old Perth Road, Bassendean; Requests the CEO to review the Town’s Land Asset Strategy which is to include options to progress the disposal / redevelopment of 35 (Lot 178) Old Perth Road and present the strategy to a future meeting of Council for adoption; and Notes that the CEO will review the project plan for the future accommodation of Town administration staff and present to the Council for consideration. <p style="text-align: right;">CARRIED UNANIMOUSLY 6/0</p>		<p>1. Complete. Procurement advised submitter. LG</p> <p>2. Complete. Land Asset Strategy presented to September 2023 OCM. LG</p> <p>3. Superseded by Council’s September 2023 adoption of the amended Land Asset Strategy, in which Council, with regard to 35 OPR, specifically removed the text “Relocate staff from the subject site into the facilitates at 46-50 Old Perth Road”.</p>																								
OCM 23 May 2023	12.2	Use Not Listed (Short Stay Accommodation) - 52 (Lot 1) Broadway, Bassendean		<p><u>Council Resolution/Officer Recommendation – Item 12.2 OCM-5/05/23</u></p> <p>MOVED Cr Ames, Seconded Cr Wilding, that Council approves the application for development approval of a Use Not Listed (Short Stay Accommodation) at 52 (Lot 1) Broadway, Bassendean, subject to the following conditions:</p>		Approval issued. LG 13/7/23																								

				<ol style="list-style-type: none"> 1. The approval is valid for a period of 12 months only from the date of the approval. The applicant will be required to lodge a subsequent application to extend to the term of the approval and in determining such an application, the Town would have regard to the performance of the accommodation over the previous period. If the Town is not satisfied of the previous performance, the application may not be supported; 2. Prior to the commencement of the use, the submitted management plan is to be amended so as to include details of the management of the swimming pool, to the satisfaction of the Town; 3. The use must be undertaken in accordance with the management plan (as amended by condition 2 above) at all times, to the satisfaction of the Town; 4. No more than six persons who do not compromise a single family are permitted to be on the property between the hours of 10:00pm and 7:00am; 5. A register of all persons occupying the Short Stay Accommodation is required to be kept and shall be open to inspection on demand by the Town; and 6. The contact details of the owner/manager must be prominently displayed at the front of the property to the satisfaction of the Town. <p style="text-align: right;">CARRIED 5/1</p>	
OCM 23 May 2023	12.3	Use Not Listed (Short Stay Accommodation) - Units 1 - 8, 63 (Lot 1) Third Avenue, Bassendean		<p><u>Council Resolution/Officer Recommendation – Item 12.3 OCM-6/05/23</u></p> <p>MOVED Cr Ames, Seconded Cr MacWilliam, that Council, pursuant to Section 31(2)(c) of the State Administrative Tribunal Act 2004 sets aside its original decision of 22 November 2022 and approves the application for development approval for a Use Not Listed (Short Stay Accommodation) at Units 1 – 8, 63 Third Avenue, Bassendean subject to the following conditions:</p> <p><i>[6 conditions as per minutes]</i></p> <p style="text-align: right;">CARRIED 6/1</p>	Approval issued. LG 13/7/23
OCM 23 May 2023	12.4	Community Transport Service	<p><u>Officer Recommendation – Item 12.4</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Receives the minutes from the Special Meeting of Electors held on 18 April 2023; 2. Confirms that it does not intend to fund the recommencement of the Community Transport Service; and 	<p><u>Council Resolution – Item 12.4 OCM-7/05/23</u></p> <p>MOVED by Cr Ames and Seconded by Cr MacWilliam:</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Receives the minutes from the Special Meeting of Electors held on 18 April 2023; 2. Notes that the Town will assist in transitional arrangements for clients seeking alternative transport for medical appointments 	Complete. Matter determined at August 2023 OCM.

			<p>3. Notes that the Town will assist in transitional arrangements for clients and volunteers seeking alternative transport support or volunteering opportunities, respectively.</p>	<p>and for volunteers seeking alternative volunteer opportunities; and</p> <p>3. Request the administration work with the affected users of the original service to develop a descoped service for shopping and social outings and bring a report back to Council for consideration,</p> <p style="text-align: center;">CARRIED UNANIMOUSLY 7/0</p>	
OCM 23 May 2023	12.5	Proposed Tavern and Use Not Listed (Microbrewery)	<p><u>Officer Recommendation – Item 9.3</u></p> <p>That Council approves the application for development approval for the proposed Tavern and Use Not Listed (Microbrewery) at 73 – 75 (Lot 145) Old Perth Road, Bassendean, subject to the following [11] conditions:</p> <p><i>Conditions as per agenda item.</i></p>	<p><u>Council Resolution – Item 9.3 OCM-8/05/23</u> MOVED Cr Poliwka, Seconded Cr Carter,</p> <p>That Council refuses the application for development approval for the proposed Tavern and Use Not Listed Microbrewery at 73-75 (Lot 145) Old Perth Road, Bassendean, as the proposal does not comply with the Parking Standards set out in Local Planning Policy No. 8 - Car Parking and End of Trip Facilities and it is considered that variation will potentially:</p> <ol style="list-style-type: none"> 1. Result in the obstruction of roads and streets; 2. Place an undue and disproportionate burden on publicly accessible on street parking; and 3. Have a detrimental impact on residential amenity of the local area. <p style="text-align: center;">CARRIED 6/1</p>	Refusal issued. LG 13/7/23
OCM 23 May 2023	12.6	Excision of a portion of Reserve 21150 (BIC Reserve)	<p><u>Officer Recommendation – Item 12.6</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. authorises a request being made to the Minister for Lands to amend the boundary of the Reserve so as to effectively excise the subject portion from BIC Reserve so as to facilitate future residential development; and 2. notes that the Town will seek to assist the Department of Health in securing an alternative facility for its Child and Adolescent Health Services function. 	<p><u>Council Resolution – Item 12.6 OCM-9/05/23</u> MOVED Cr Carter, Seconded Cr Poliwka,</p> <p>That Council defers consideration to authorise the amendment of the boundary of the BIC Reserve and that the matter be considered as part of the Land Asset Strategy to be considered at a future Councillors' workshop.</p> <p style="text-align: center;">CARRIED 6/1</p>	Complete. Captured as part of draft amended Land Asset Strategy, which was adopted by Council on 26 September 2023. LG 27/9/23.

<p>OCM 23 May 2023</p>	<p>12.7</p>	<p>Town Centre (Area 2) Parking Review</p>		<p><u>Council Resolution/Officer Recommendation – Item 12.7 OCM-10/05/23</u></p> <p>MOVED Cr Ames, Seconded Cr Poliwka, that Council:</p> <p>1. authorises the Town to undertake targeted consultation with affected occupants and owners of properties impacted by the following proposed changes to existing parking control measures:</p> <ul style="list-style-type: none"> • Hamilton Street – ‘No Stopping’ yellow edge lines at intersection with Old Perth Road (all corners); • Whitfield Street – ‘No Stopping’ yellow edge lines at intersection with Old Perth Road (all corners); • Whitfield Street - northwestern corner of Old Perth Road – ‘No Stopping’ yellow edge line in front of the unit complex at 80 Old Perth Road up to and including the ‘Organikids Child Care Centre’ at 30 Whitfield Street; • Whitfield Street - southeastern corner of Old Perth Road – ‘No Stopping’ from the corner to the end of the first tree embayment; • Whitfield Street - Remove the existing ‘Motorcycle Only’ bays outside 89 Old Perth Road and replace them with a street tree, so as to mirror the northern side of the crossover; • Old Perth Road – removal of existing signage at Senior’s Centre carpark; <p>2. authorises the Town to undertake targeted consultation with affected occupants and owners of properties on Kenny Street, so as to inform future decisions regarding the potential installation of timed or permit parking restrictions.</p> <p><u>CARRIED BY EN BLOC RESOLUTION 7/0</u></p>	<p>Referred to February 2024 OCM (following advertising)</p>
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OCM 23 May 2023	12.8	Annual Budget 2023/24 - Proposed Differential Rates		<p>Council Resolution/Officer Recommendation – Item 12.8 OCM-11/05/23</p> <p>MOVED Cr Ames, Seconded Cr Poliwka, that Council:</p> <p>1. Approves the Town of Bassendean 2023/24 rates in the dollar and the minimum payment to be advertised by public notice as per the following:</p> <table border="1" data-bbox="1144 347 1771 687"> <thead> <tr> <th>Rating Category</th> <th>Rate in Dollar in Cents</th> <th>Minimum Payment (\$)</th> </tr> </thead> <tbody> <tr> <td>Improved – Residential GRV</td> <td>7.7400</td> <td>1,183</td> </tr> <tr> <td>Improved – Commercial and Industrial (GRV)</td> <td>8.9010</td> <td>1,183</td> </tr> <tr> <td>Vacant Land – Residential, Commercial and Industrial (GRV)</td> <td>11.6100</td> <td>1,183</td> </tr> </tbody> </table> <p>2. Approves the Town of Bassendean’s Objects and Reasons for the Proposed Differential Rate Categories for the 2023/24 Financial Year, as shown in the attachment to this report. CARRIED BY EN BLOC RESOLUTION 7/0</p>	Rating Category	Rate in Dollar in Cents	Minimum Payment (\$)	Improved – Residential GRV	7.7400	1,183	Improved – Commercial and Industrial (GRV)	8.9010	1,183	Vacant Land – Residential, Commercial and Industrial (GRV)	11.6100	1,183	Complete. PW 20/07/2023.
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OCM 23 May 2023	12.9	Children’s Services: Daily Fee for Wind in the Willows Early Education Centres for 2023/24		<p><u>Council Resolution/Officer Recommendation – Item 12.9 OCM-12/05/23</u></p> <p>MOVED Cr Ames, Seconded Cr Poliwka, that Council notes that a daily fee of \$136 for Wind in the Willows Bassendean Early Childhood Education and Wind in the Willows Ashfield Early Childhood Education is to be considered for adoption as part of the 2023/24 Annual Budget. CARRIED BY EN BLOC RESOLUTION 7/0</p>	Complete. PW 20/07/2023.												
OCM 23 May 2023	12.10	Contract Variation - RFQ 07/2022 Security Monitoring and Maintenance of Security Equipment		<p><u>Council Resolution/Officer Recommendation – Item 12.10 OCM-13/05/23</u></p> <p>MOVED Cr Ames, Seconded Cr Poliwka, that Council approves the contract variation request for RFQ 07/2022 security monitoring and maintenance of security equipment submitted by CASA Security Pty Ltd and accepts the new price for the security guard callout response rates (both normal hours and after hours) effective from 1 June 2023. CARRIED BY EN BLOC RESOLUTION 7/0</p>	Complete. PW 20/07/2023.												

OCM 23 May 2023	12.11	RFT 02/2023 Supply and Installation of a Bore at Ashfield Reserve		<p><u>Council Resolution/Officer Recommendation – Item 12.11</u> <u>OCM-14/05/23</u></p> <p>MOVED Cr Ames, Seconded Cr Poliwka, that Council declines all offers for RFT 02/2023 Supply and Installation of a Bore at Ashfield Reserve.</p> <p>CARRIED BY EN BLOC RESOLUTION 7/0</p>	Complete. PW 20/07/2023.
OCM 23 May 2023	12.12	Draft Unreasonable Customer Conduct Policy		<p><u>Council Resolution/Officer Recommendation – Item 12.12</u> <u>OCM-15/05/23</u></p> <p>MOVED Cr Ames, Seconded Cr Poliwka, that Council adopts the draft Unreasonable Customer Conduct Policy attached to this report.</p> <p>CARRIED BY EN BLOC RESOLUTION 7/0</p>	Complete – Policy on website. MM 12/7/23
OCM 23 May 2023	12.13	Use of Common Seal		<p><u>Council Resolution/Officer Recommendation – Item 12.13</u> <u>OCM-16/05/23</u></p> <p>MOVED Cr Ames, Seconded Cr Poliwka, that Council note there were no documents affixed with Common Seal during the reporting period.</p> <p>CARRIED BY EN BLOC RESOLUTION 7/0</p>	
OCM 23 May 2023	12.14	Accounts Paid - April 2023		<p><u>Council Resolution/Officer Recommendation – Item 12.14</u> <u>OCM-17/05/23</u></p> <p>MOVED Cr Ames, Seconded Cr Poliwka, that Council receives the list of payments for April 2023.</p> <p>CARRIED BY EN BLOC RESOLUTION 7/0</p>	No action required. PW 20/07/2023.
OCM 23 May 2023	12.15	Monthly Financial Report – April 2023		<p><u>Council Resolution/Officer Recommendation – Item 12.15</u> <u>OCM-18/5/23</u></p> <p>MOVED Cr Ames, Seconded Cr Poliwka, that Council:</p> <ol style="list-style-type: none"> 1. Receives the Monthly Financial Report for the period ending 30 April 2023, which incorporates the Statement of Financial Activity for April 2023. 2. Notes the Explanation of Material Variances in the Statement of Financial Activity. <p>CARRIED BY EN BLOC RESOLUTION 7/0</p>	No action required. PW 20/07/2023.

<p>OCM 23 Jun 2023</p>	<p>12.2</p>	<p>Arts, Culture and Events Committee Meeting - 6 June 2023</p>	<p><u>Committee Recommendation</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Receives the minutes of the meeting of the Arts, Culture and Events Committee held on 6 June 2023. 2. Subject to the Minister for Lands granting consent to the Agreement, authorises the Town enter into a new licence Agreement for Movies by Burswood Bassendean, based on the previous licence, to be for a one-year period commencing 1 November 2024 and expiring 30 April 2025 with a mutual option for a further 12 months expiring 30 April 2026. 3. Subject to the establishment of a Memorandum of Understanding with the Eastern Regional RSL to outline roles, responsibilities, and cost-sharing in the staging of various commemorative services throughout the year, provides in 2023-2024, \$6,000 for the staging of Anzac Day and \$2,000 for the staging of Remembrance Day. 4. Supports the request for community funding of \$5,000 towards the implementation of The Bilya Project. 5. Authorises the CEO to execute a funding agreement with the Bassendean Primary School regarding the implementation of the project. 6. Agrees to the staging of Celebrating Birak in early December (incorporating recognition of International Volunteer Day) and notes that a Citizenship Ceremony will be hosted in late January. 	<p><i>Due to foreshadowed amendments and alternate motions, the recommendations were considered separately.</i></p> <p><u>Council Resolution– Item 12.2 OCM-3/06/23</u></p> <p>MOVED Cr Tallan Ames, Seconded Cr Paul Poliwka, That Council:</p> <ol style="list-style-type: none"> 1. Receives the minutes of the meeting of the Arts, Culture and Events Committee held on 6 June 2023. 3. Subject to the establishment of a Memorandum of Understanding with the Eastern Regional RSL to outline roles, responsibilities, and cost-sharing in the staging of various commemorative services throughout the year, provides in 2023-2024, \$6,000 for the staging of Anzac Day and \$2,000 for the staging of Remembrance Day. 4. Supports the request for community funding of \$5,000 towards the implementation of The Bilya Project. 5. Authorises the CEO to execute a funding agreement with the Bassendean Primary School regarding the implementation of the project. <p style="text-align: center;"><u>CARRIED UNANIMOUSLY 7/0</u></p> <p>MOVED Cr Tallan Ames, Seconded Cr Jennie Carter, That Council:</p> <ol style="list-style-type: none"> 2. Subject to the Minister for Lands granting consent to the Agreement, authorises the Town enter into a new licence Agreement for Movies by Burswood Bassendean, based on the previous licence, to be for a one-year period commencing 1 November 2024 and expiring 30 April 2025 with a mutual option for a further 12 months expiring 30 April 2026. <p style="text-align: center;"><u>CARRIED UNANIMOUSLY 7/0</u></p> <p>The foreshadowed motion was MOVED by Cr Jennie Carter and Seconded by Cr Hilary MacWilliam That Council:</p> <ol style="list-style-type: none"> 6. Requests the CEO to facilitate an inclusive community Birak Celebration Sundowner event that incorporates a Citizenship Ceremony and other appropriate elements in advance of the 2024 Australia Day long weekend, where this event is to be held on the 25th January 2024 at Mary Crescent Reserve; and additionally requests the CEO to have applications made for grant funding that may supplement the expense of running this event. <p style="text-align: center;"><u>CARRIED UNANIMOUSLY 7/0</u></p>	<p>1 – No action required.</p> <p>3 – Complete. MOU completed and executed.</p> <p>4 and 5 – Complete. Funding agreement executed and funding provided.</p> <p>2 – Draft licence ready for execution</p> <p>6 – Complete. Event occurred.</p>
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OCM 23 Jun 2023	12.3	Policy 2.15 Single Use Plastics and Balloons		<p><u>Council Resolution/Officer Recommendation – Item 12.3 OCM-4/06/23</u></p> <p>MOVED Cr Hilary MacWilliam, Seconded Cr Tallan Ames,</p> <p>That Council pursuant to the Local Government Act 1995 revokes the Single Use Plastics and Balloons Council Policy to take effect from 1 March 2024.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY 7/0</p>	Complete with policy archived from the website. ND 29/02/24
OCM 23 Jun 2023	12.4	Review of Council Policies: Water Sensitive Urban Design and Water Conservation and Wetlands		<p><u>Council Resolution/Officer Recommendation – Item 12.4 OCM-5/06/23</u></p> <p>MOVED Cr Hilary MacWilliam, Seconded Cr Paul Poliwka,</p> <p>That Council, pursuant to the Local Government Act 1995, revokes the following Council Policies:</p> <ul style="list-style-type: none"> • 2.9 Water Sensitive Urban Design and Water Conservation • 2.11 Wetlands. <p style="text-align: right;">CARRIED 5/2</p>	Complete with policies archived from the website. ND 18/07/23
OCM 23 Jun 2023	12.5	Draft amended Local Planning Policy 4 - Heritage and Character		<p><u>Council Resolution/Officer Recommendation – Item 12.5 OCM-6/06/23</u></p> <p>MOVED Cr Renée McLennan, Seconded Cr Jennie Carter,</p> <p>That Council, pursuant to Clauses 4(1) and 9(3) of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015, advertises the draft amended Local Planning Policy 4 - Heritage and Character (including the proposed designation of the Earlsferry Heritage Area), as attached to this report.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY 7/0</p>	Completed. Advertising commenced 1 November 2023. LG 6/11/23
OCM 23 Jun 2023	12.6	Draft amended Local Planning Policy 2 - Sustainable Development		<p><u>Council Resolution/Officer Recommendation – Item 12.6 OCM-7/06/23</u></p> <p>MOVED Cr Renée McLennan, Seconded Cr Hilary MacWilliam,</p> <p>That Council, pursuant to Clause 5(2) of Schedule 2 (Deemed Provisions) of the Planning and Development (Local Planning Schemes) Regulations 2015, provisionally adopts draft amended Local Planning Policy 2 – Sustainable Development, to be effective from 1 September 2023.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY 7/0</p>	Complete. Website updated.
OCM 23 Jun 2023	12.7	Adoption of the 2023/24 Annual Budget		<p><u>Council Resolution/Officer Recommendation – Item 12.7 OCM-8/06/23</u></p> <p>MOVED Cr Renée McLennan, Seconded Cr Tallan Ames, That Council:</p> <p>1. <u>2023/24 Annual Budget</u></p>	Complete. PW 20/07/2023.

Adopts, pursuant to the provisions of section 6.2 of the Local Government Act 1995 and part 3 of the Local Government (Financial Management) Regulations 1996 the Budget for the Town of Bassendean for the 2023/24 financial year, as contained in Attachment 1, which includes the following:

- a) Statement of Comprehensive Income by Nature or Type showing a net deficit for the year of \$(1,958,201);
- b) Statement of Cash Flows showing cash at the end of the year of \$7,415,223;
- d) Rate Setting Statement showing the amount required to be raised from rates of \$15,469,341;
- e) Notes to and Forming Part of the Budget;
- f) Transfers to Reserve Accounts totaling \$1,915,097 and from Reserve Accounts totaling \$1,637,019; and
- g) Operational Projects - \$619,822, as detailed in Attachment 5 (Confidential); and
- h) Capital Expenditure and New Initiatives - \$5,510,678, inclusive of Carried Forward Projects of \$1,938,320, as detailed in Attachment 7 (Confidential).

CARRIED UNANIMOUSLY 7/0

MOVED Cr Emily Wilding, Seconded Cr Renée McLennan, That Council:

2. Rates, Instalment Payment Arrangements, Administration Fees and Interest

- a. For the purpose of yielding the deficiency disclosed by the 2023/24 Annual Budget, pursuant to sections 6.32, 6.34 and 6.35 of the Local Government Act 1995, imposes the differential rates and minimum payment for 2023/24 that were advertised by public notice on 1 June 2023, as follows:

Rating Category	Rate in Dollar in Cents	Minimum Payment (\$)
Improved – Residential	7.7400	1,183
Improved – Commercial and Industrial (GRV)	8.9010	1,183
Vacant Land – Residential, Commercial and Industrial (GRV)	11.6100	1,183

- b. Adopts the Objects and Reasons for the above Differential Rates for 2023/24, being **Attachment 2**.
- c. Imposes the following service charge for properties in the Eden Hill NRUPP Underground Power Program:

- i. NRUPP – Consumer Mains Connection, \$2,910; and
- ii. NRUPP – Cut and Cap Connection, \$1,455;

d. Determines that the amount of the service charge applicable for multi-unit developments within the NRUPP Underground Power Program for a 'parent' connection be shared equally among the property owners in the development according to the number of units owned;

e. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 64(2) of the Local Government (Financial Management) Regulations 1996, nominates the following due dates for the payment of rates in full, and service charges by instalments:

Payment Option	Instalment No.	Due Date
Payment in full	1	31 August 2023
Two Instalments	1	31 August 2023
	2	9 January 2024
Four Instalments	1	31 August 2023
	2	31 October 2023
	3	9 January 2024
	4	12 March 2024

f. Imposes, in accordance with section 6.45 of the Local Government Act 1995 and Regulation 67 of the Local Government (Financial Management) Regulations 1996, an instalment administration charge where the owner has elected to pay rates (or service charges) through an instalment option, of \$14 for each instalment after the initial instalment is paid;

g. Imposes, in accordance with section 6.45(3) of the Local Government Act 1995 and Regulation 68 of the Local Government (Financial Management) Regulations 1996, an additional interest rate of 5.5% applicable to rate and service charge instalment arrangements;

h. Imposes, in accordance with section 6.51(1) of the Local Government Act 1995, an interest rate of 11% applicable to overdue and unpaid rates and service charges;

i. Waives 50% of the rates for 2023/24 payable by Westcare Incorporated in respect of its factory premises at 28 Hanwell Way Bassendean, in accordance with section 6.47 of the Local Government Act 1995;

j. Grants a concession of \$500 against rates payable for 2023/24 in respect of a property selected at random, where the property

owner has registered for eRates by 30 June 2023, pursuant to section 6.47 of the Local Government Act 1995.

CARRIED 6/1

MOVED Cr Renée McLennan, Seconded Cr Tallan Ames, That Council:

3. Fees and Charges

Pursuant to section 6.16 of the Local Government Act 1995, section 67 of the Waste Avoidance and Resources Recovery Act 2007, and regulation 53(2) of the Building Regulations 2012, adopts the Fees and Charges included in the 2023/24 Annual Budget (Attachment 3).

CARRIED UNANIMOUSLY 7/0

MOVED Cr Tallan Ames, Seconded Cr Emily Wilding, That Council:

4. Elected Members' fees and allowances

a) Pursuant to section 5.98 of the Local Government Act 1995 and regulation 34 of the Local Government (Administration) Regulations 1996, adopts the following annual fees for payment of Elected Members in lieu of individual meeting attendance fees:

- i) Mayor \$26,370; and
- ii) Councillors \$17,030;

b) Pursuant to section 5.99A of the Local Government Act 1995 and regulations 34A and 34AA of the Local Government (Administration) Regulations 1996, adopts the Information and Communication Technology allowance of \$3,500 for Elected Members;

c) Pursuant to section 5.98(5) of the Local Government Act 1995 and regulation 33 of the Local Government (Administration) Regulations 1996, adopts the MINUTES - Ordinary Council Meeting Tuesday, 27 June 2023 18 of 25 annual local government allowance of \$38,450 to be paid to the Mayor in addition to the annual meeting allowance; and

d) Pursuant to section 5.98A of the Local Government Act 1995 and regulation 33A of the Local Government (Administration) Regulations 1996, adopts the annual local government allowance of \$9,612 to be paid to the Deputy Mayor in addition to the annual meeting allowance.

CARRIED UNANIMOUSLY 7/0

				<p>MOVED Cr Renée McLennan, Seconded Cr Hilary MacWilliam, That Council:</p> <p>5. <u>Reserves – Change in Purpose, Change in use of funds</u></p> <p>Pursuant to section 6.11 of the Local Government Act 1995, Council approves:</p> <p>a. Creation of an Asset Enhancement Reserve: <i>“To accrue funds for upgrade and replacement of infrastructure assets”</i>.</p> <p>b. Creation of a Carry Forward Reserve: <i>“To accrue unspent funds from Operating and Capital Works Programs to enable continuation in future years”</i>.</p> <p style="text-align: center;"><u>CARRIED UNANIMOUSLY 7/0</u></p> <p>MOVED Cr Renée McLennan, Seconded Cr Jennie Carter, That Council:</p> <p>6. <u>Loan – Underground Power</u></p> <p>Pursuant to section 6.20 of the Local Government Act 1995, approves the CEO making application to the Western Australian Treasury Corporation for a loan of up to \$750,000 to cash call obligations under the co-funding agreement with Western Power, in advance of recouping the cost from property owners.</p> <p style="text-align: center;"><u>CARRIED UNANIMOUSLY 7/0</u></p> <p>MOVED Cr Renée McLennan, Seconded Cr Emily Wilding, That Council:</p> <p>7. <u>Materiality</u></p> <p>Adopts a material variance of \$15,000 or 10% of the appropriate base, whichever is the higher, for the 2023/24 Financial Activity Statement, for the purpose of reporting under regulation 34(5) of the Local Government (Financial Management) Regulations 1996 and AASB 1031 Materiality.</p> <p style="text-align: center;"><u>CARRIED UNANIMOUSLY 7/0</u></p>	
OCM 23 Jun 2023	12.8	Audit and Governance Committee Meeting of 12 June 2023		<p><u>Council Resolution/Committee Recommendation – Item 12.8 OCM-9/06/23</u></p> <p>MOVED Cr Paul Poliwka, Seconded Cr Hilary MacWilliam, That Council:</p> <p>1. Receives the General and Rates Debtors Internal Audit Report and notes the findings and recommendations, and the management action to be taken to address the identified risks.</p> <p>2. Adopts the Internal Audit Schedule for 2023/24 to 2025/26, attached to this report.</p>	Complete. PW 20/07/2023.

			<p>3. Adopts the amended Recovery of Rates and Service Charges Policy, attached to this report.</p> <p>4. Adopts the amended Financial Hardship Policy, attached to this report.</p> <p>5. Sets the next review date for the following four policies to 30 June 2026:</p> <ul style="list-style-type: none"> • Recovery of Rates and Service Charges Policy • Recovery of Sundry Debts Policy • Financial Hardship Policy • Rates Exemption Policy. <p>6. Revokes the Councillor Allowances and Expenses Policy.</p> <p>7. Notes that the CEO is to develop a procedure for the reimbursement of expenses.</p> <p>8. Adopts the draft amended Purchasing Policy, attached to this report.</p> <p>9. Notes the exercise of delegated authority by the Manager Finance to write off small rates balances shown in Table 1 of this report, in accordance with section 6.12(1)(c) of the Local Government Act 1995.</p> <p>10. Receives the Audit Risk Register and notes the action taken or proposed to be taken, to address the identified risks.</p> <p style="text-align: center;">CARRIED UNANIMOUSLY 7/0</p>	
OCM 23 Jun 2023	12.9	RFT 01/2023 Concrete Footpaths, Crossovers, Kerbing and Pram Ramps	<p><u>Council Resolution/Officer Recommendation – Item 12.9 OCM-10/06/23</u></p> <p>MOVED Cr Hilary MacWilliam, Seconded Cr Jennie Carter,</p> <p>That Council accepts the offer submitted by Dowsing Group Pty Ltd to provide concrete footpaths, crossovers, kerbing and pram ramps services in accordance with the Terms and Conditions as specified in RFT 01/2023 for a period of three (3) years with an option to extend the Term of the Contract by one (1) year at the submitted schedule of rates. The Term of the Contract (including any extensions) will not exceed four (4) years in total.</p> <p style="text-align: center;">CARRIED BY EN BLOC RESOLUTION 7/0</p>	Complete. PW 20/07/2023.
OCM 23 Jun 2023	12.10	Monthly Financial Report – May 2023	<p><u>Council Resolution/Officer Recommendation – Item 12.10 OCM-11/06/23</u></p> <p>MOVED Cr Hilary MacWilliam, Seconded Cr Jennie Carter, That Council:</p>	No action required. PW 20/07/2023.

				<p>1. Receives the Monthly Financial Report for the period ending 30 May 2023, which incorporates the Statement of Financial Activity for May 2023.</p> <p>2. Notes the Explanation of Material Variances in the Statement of Financial Activity.</p> <p style="text-align: center;"><u>CARRIED BY EN BLOC RESOLUTION 7/0</u></p>	
OCM 23 Jun 2023	12.11	Accounts Paid - May 2023		<p><u>Council Resolution/Officer Recommendation – Item 12.11 OCM-12/06/23</u></p> <p>MOVED Cr Hilary MacWilliam, Seconded Cr Jennie Carter,</p> <p>That Council receives the list of payments for May 2023.</p> <p style="text-align: center;"><u>CARRIED BY EN BLOC RESOLUTION 7/0</u></p>	No action required. PW 20/07/2023.
OCM 23 Jun 2023	12.12	End of Year Closure		<p><u>Council Resolution/Officer Recommendation – Item 12.12 OCM-13/06/23</u></p> <p>MOVED Cr Hilary MacWilliam, Seconded Cr Jennie Carter,</p> <p>That Council, in addition to and in alignment with the Festive Season Office (Administration) Closure Council Policy:</p> <p>1. Approves the closing of the Customer Services Centre, Administration Building, Library, Wind in the Willows Early Childhood Education (Bassendean and Ashfield), Youth Services and Depot as per the proposed Festive Season period outlined below;</p> <ul style="list-style-type: none"> • Customer Services Centre, Administration Building and Depot – last day Friday 22 December 2023, reopening on Monday 8 January 2024; • Youth Services – last day Friday 15 December 2023, reopening on Tuesday 9 January 2024; • Wind in the Willows – last day (for children) Thursday 21 December 2023, reopening Monday 8 January 2024 (first day for children); • Library – closing at 5.30pm on Friday 22 December 2023, reopening on Monday 8 January 2024. <p>2. Requests the Chief Executive Officer provides emergency contact details to the public for the Festive period; and</p> <p>3. Requests the Chief Executive Officer to provide a skeleton staff during the agreed Festive Season closure period.</p> <p style="text-align: center;"><u>CARRIED BY EN BLOC RESOLUTION 7/0</u></p>	Complete.
SCM 23 Jul 2023	8.2	RFT 04/2023 Supply and Installation of a bore at Ashfield Reserve		<p><u>Council Resolution – Item 8.2 SCM 2/07/23</u></p> <p>MOVED Cr Ames, Seconded Cr Wilding,</p> <p>That Council accepts the offer submitted by the recommended supplier named in the Tender Evaluation Report included as a</p>	Complete. PW 20/07/2023.

				confidential attachment to this report to supply and install a bore at Ashfield Reserve in accordance with the Terms and Conditions as specified in RFT 04/2023. CARRIED UNANIMOUSLY 7/0	
OCM 25 Jul 2023	9.1	Special Council Minutes of 11 July 2023		<u>Council Resolution – SCM 7/07/23</u> MOVED Cr Tallan Ames, Seconded Cr Renée McLennan, that the minutes of the Special Council Meeting of 11 July 2023 be received and confirmed as a true and correct record. CARRIED UNANIMOUSLY 7/0	
OCM 25 Jul 2023	9.2	Ordinary Council Minutes of 27 June 2023		<u>Council Resolution/Officer Recommendation – Item 9.2 OCM-2/07/23</u> MOVED Cr Hilary MacWilliam, Seconded Cr Tallan Ames, that the minutes of the Ordinary Council Meeting of 27 June 2023 be received and confirmed as a true and correct record. CARRIED UNANIMOUSLY 7/0	
OCM 25 Jul 2023	12.1	En Bloc Voting		<u>Council Resolution/Officer Recommendation – Item 12.1 OCM-3/07/23</u> MOVED Cr Jennie Carter, Seconded Cr Renée McLennan, That Council adopts en bloc the following contained in the Ordinary Council Agenda – 12.2, 12.4, 12.6 and 12.7. CARRIED UNANIMOUSLY 7/0	
OCM 25 Jul 2023	12.2	Draft Tree Canopy Action Plan 2023-2027		<u>Council Resolution/Officer Recommendation – Item 12.2 OCM-4/07/23</u> MOVED Cr Jennie Carter, Seconded Cr Renée McLennan, That Council adopts the Draft Tree Canopy Action Plan 2023-2027, as attached to this report. CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION 7/0	Complete. ND. 13/09/23
OCM 25 Jul 2023	12.3	Rights of Way Dedications	<u>Officer Recommendation – Item 12.3 OCM-5/07/23</u> That Council: 1. Authorises a request being made to the Minister for Lands, pursuant to section 56 of the <i>Land Administration Act 1997</i> , to dedicate ROW 8, 9, and 14 as roads. 2. Notes that the Town will undertake public consultation on the proposal to	<u>Council Resolution – Item 12.3 OCM-5/07/23</u> MOVED Cr Paul Poliwka, Seconded Cr Emily Wilding, that Council: 1. Authorises a request being made to the Minister for Lands, pursuant to section 56 of the <i>Land Administration Act 1997</i> , to dedicate ROW 8, 9, and 14 as roads. 2. Notes that the Town will undertake public consultation on the proposal to name ROW 8 as 'Woods Lane' and ROW 9 as 'Calleja Lane'. CARRIED UNANIMOUSLY 7/0	Complete. LG.

			name ROW 8 as 'Woods Lane and ROW 9 as 'Horgan Lane'		
OCM 25 Jul 2023	12.4	Bassendean Local Emergency Management Committee Meeting - 14 June 2023		<p><u>Council Resolution/Officer Recommendation – Item 12.4 OCM-6/07/23</u> MOVED Cr Jennie Carter, Seconded Cr Renée McLennan, That Council:</p> <ol style="list-style-type: none"> receives the minutes of the Bassendean Local Emergency Management Committee meeting of 14 June 2023. endorses the draft amended Local Emergency Management Arrangements and draft amended Local Recovery Plan, as attached to this report. <p><u>CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION 7/0</u></p>	Complete. LG
	12.5	Lease Agreement with Amana Living for part of Ashfield Community Centre	<p><u>Officer Recommendation – Item 12.5</u> That Council enters into the Lease Agreement with Amana Living attached to this report, for the day centre and an adjacent office forming part of the Ashfield Community Centre, situated at 2 Colstoun Road, Ashfield.</p>	<p><u>Council Resolution – Item 12.5(a)</u> <u>OCM-7/07/23</u> MOVED Cr Wilding, Seconded Cr Carter, that the meeting go behind closed doors, in accordance with Section 5.23 of the Local Government Act 1995, the time being 6:14pm. <u>CARRIED UNANIMOUSLY 7/0</u></p> <p><u>Council Resolution – Item 12.5(b)</u> <u>OCM-8/07/23</u> MOVED Cr McLennan, Seconded Cr Ames, that the meeting come from behind closed doors, the time being 6:20pm. <u>CARRIED UNANIMOUSLY 7/0</u></p> <p><u>Council Resolution/Officer Recommendation – Item 12.5 OCM-9/07/23</u> MOVED Cr Tallan Ames, Seconded Cr Hilary MacWilliam, that Council enters into the Lease Agreement with Amana Living attached to this report, for the day centre and an adjacent office forming part of the Ashfield Community Centre, situated at 2 Colstoun Road, Ashfield. <u>CARRIED 5/2</u></p>	Complete. PW. 18/08/2023
	12.6	Accounts Paid - June 2023		<p><u>Council Resolution/Officer Recommendation – Item 12.6 OCM-10/07/23</u></p> <p>MOVED Cr Jennie Carter, Seconded Cr Renée McLennan, that Council receives the list of payments for June 2023. <u>CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION 7/0</u></p>	
	12.7	Monthly Financial Report – May 2023		<p><u>Council Resolution/Officer Recommendation – Item 12.7 OCM-11/07/23</u></p>	

				<p>MOVED Cr Jennie Carter, Seconded Cr Renée McLennan, that Council:</p> <ol style="list-style-type: none"> 1. Receives the Monthly Financial Report for the period ending 30 June 2023, which incorporates the Statement of Financial Activity for June 2023. 2. Notes the Explanation of Material Variances in the Statement of Financial Activity. <u>CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION 7/0</u> 	
OCM 22 Aug 2023	9.1	Ordinary Council Minutes of 25 July 2023		<p><u>Council Resolution/Officer Recommendation – Item 9.1</u></p> <p>MOVED Cr Hilary MacWilliam, Seconded Cr Renée McLennan, that the minutes of the Ordinary Council meeting held on 25 July 2023, be received and confirmed as a true and correct record. <u>CARRIED UNANIMOUSLY 7/0</u></p>	
OCM 22 Aug 2023	10.1	Review of Council Policies- Street and Reserve Trees and Tree Vandalism	<p><u>Officer Recommendation – Item 10.1</u> That Council:</p> <ol style="list-style-type: none"> 1. Adopts the amended Council Policy 1.8 Street and Reserve Trees, as attached to this report. 2. Revokes Council Policy 1.13 Tree Vandalism, as attached to this report. 	<p><u>Council Resolution – Item 10.1 OCM-2/08/23</u></p> <p>MOVED Cr Kathryn Hamilton, Seconded Cr Paul Poliwka, that Council:</p> <ol style="list-style-type: none"> 1. Adopts the amended Council Policy 1.8 Street and Reserve Trees as attached to this report, subject to inclusion of additional amendment as follows: * Amend “Policy Objective” with deletion of “aspirational” to read as follows: To provide a consistent approach to the care, control and management of trees on land vested with or managed by the Town of Bassendean, with a target to increase tree canopy cover to 30% by 2040, and an interim tree canopy target to be identified for 2030 for inclusion in the policy review, to ensure continuous progress towards a biodiverse and resilient urban forest. 2. Revokes Council Policy 1.13 Tree Vandalism, as attached to this report. <u>CARRIED UNANIMOUSLY 7/0</u> 	Complete, with updated Policy published on website. ND
OCM 22 Aug 2023	12.1	En bloc voting		<p><u>Council Resolution – Item 12.1 OCM-3/08/23</u> MOVED Cr Tallan Ames, Seconded Cr Emily Wilding, that Council adopts en bloc Item 12.7 contained in the Ordinary Council Agenda.</p>	
OCM 22 Aug 2023	12.2	Draft Local Planning Scheme No. 11	<p><u>Officer Recommendation – Item 12.2</u> That Council:</p>	<p><u>Council Resolution – Item 12.2 OCM - 4/08/23</u> That Council:</p>	Complete. Forwarded to DPLH. LG.

			<p>1. Pursuant to Regulation 25(3) of the Planning and Development (Local Planning Schemes) Regulations 2015, supports draft Local Planning Scheme No. 11 with proposed modifications, as identified below:</p> <table border="1" data-bbox="660 327 1131 1077"> <thead> <tr> <th colspan="2">Scheme Text</th> </tr> </thead> <tbody> <tr><td>1.</td><td>Within Table 3 (Zoning Table), identifying the "Serviced Apartments" use as an "A" use within the Residential zone.</td></tr> <tr><td>2.</td><td>The supplemental provisions in relation to Design Review and Significant Trees be referenced as 6A and 6B, respectively.</td></tr> <tr><td>3.</td><td>Clause 26(4) is renumbered to be 26(2).</td></tr> <tr><td>4.</td><td>Removing the proposed Supplemental Provision 61(1)(22) and replacing with a new Supplemental Provision (under the heading Significant Tree Register) which reads: "(6) No person shall cause or permit the cutting, pruning or removal of a tree, or undertake works that may damage or destroy a tree, which is included on the Significant Tree Register unless development approval has been granted in accordance with Part 8 of the Deemed Provisions."</td></tr> <tr> <th colspan="2">Scheme Map (as per Attachment 5)</th> </tr> <tr><td>5.</td><td>Zoning 2 (Lot 6) Parker Street, Bassendean and all land south of Old F Road (currently proposed to be Mixed Use R160) as "District Centre R AC0"</td></tr> <tr><td>6.</td><td>Coding 3 (Lot 4), 5 (Lot 5), 7 (Lot 3), 9 (Lot 2) and 11 (Lot 1) Earlsferry Court, Bassendean as R12.5.</td></tr> <tr><td>7.</td><td>Coding 1 (Lot 6) Earlsferry Court, Bassendean as R2.5.</td></tr> <tr><td>8.</td><td>Coding the eight lots bound by West Road, Villers Street East, Broun Way and 167 West Road, Bassendean as Residential R20.</td></tr> <tr><td>9.</td><td>Coding the 10 lots with frontage to Lamb Street, Bassendean as R160.</td></tr> <tr><td>10.</td><td>Coding 1, 3, 5, 7, 9 & 9F Kenny Street and 4, 6 & 8 Parker Street (nine lots) as R80.</td></tr> <tr><td>11.</td><td>Coding the area bound by Shackleton Street, Guildford Road, Chapman Street and the rear of the properties that front Geraldine Street as per existing LPS 10.</td></tr> <tr><td>12.</td><td>Coding the area subject to Ashfield Gardens Structure Plan as R30.</td></tr> <tr><td>13.</td><td>Zoning 3 (Lot 177) Wilson Street as Residential R60.</td></tr> <tr><td>14.</td><td>Zoning 19 and 21 Surrey Street, Bassendean as Residential R40.</td></tr> <tr><td>15.</td><td>Identifying those constructed portions of Anstey Road and Hyland Street, Bassendean as Road Reserve.</td></tr> <tr><td>16.</td><td>Zoning all of 2 (Lot 105) Clune Street, Bassendean as General Industry removing the boundary of the easement on site.</td></tr> <tr><td>17.</td><td>Reserving the unconstructed portion of Wicks Street, Bassendean as Drainage/Waterways.</td></tr> <tr><td>18.</td><td>Reducing the extent of the District Centre zoning affecting a portion of Reserve (currently occupied by the Infant Health Clinic premises) by approximately 65m², so as to align with the northern boundary of the abutting site, being 16 Hamilton Street.</td></tr> <tr><td>19.</td><td>Coding 10 (Lot 256) Prowse Street as R20.</td></tr> </tbody> </table> <p>2. 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OCM 22 Aug 2023	12.3	Community Transport Service	<p>Officer Recommendation – Item 12.3 That, if Council wishes to operate a limited-scope, local transport service, it:</p>	<p>Council Resolution – Item 12.3 OCM-5/08/23 MOVED Cr Renée McLennan, Seconded Cr Tallan Ames, That Council:</p>	<p>1. Complete. New service underway.</p> <p>2 – 4. No action required.</p>																																																																																				

			<ol style="list-style-type: none"> 1. Requests the Chief Executive Officer to establish a limited-scope, local transport service. 2. Notes that the service will operate on the basis of the following: <ul style="list-style-type: none"> • Comprised of one vehicle only; • The service runs between Tuesdays and Fridays (depending on the availability of volunteers) and only for attending community group activities, shopping trips or medical appointments within an eight (8) km radius from the Town of Bassendean; • It requires users to be ambulatory and provide confirmation of fitness for travel from a medical practitioner; • Drivers would only be permitted to provide manual handling / practical assistance for personal belongings; and • Access is limited to holders of seniors cards and/or health care cards. 3. The service will be provided free of charge to users. 4. Notes that a review of the service will be undertaken within the first 12 months of operation, including review of the level of usage and the Town's subsidisation of the service. 	<ol style="list-style-type: none"> 1. Requests the Chief Executive Officer to establish a limited-scope, local transport service. 2. Notes that the service will operate on the basis of the following: <ul style="list-style-type: none"> • Comprised of one vehicle only; • The service runs between Tuesdays and Fridays (depending on the availability of volunteers) and only for attending community group activities, shopping trips or medical appointments within an eight (8) km radius from the Town of Bassendean; • It requires users to be ambulatory and provide confirmation of fitness for travel from a medical practitioner; • Drivers would only be permitted to provide manual handling / practical assistance for personal belongings; and • Access is limited to holders of seniors cards and/or health care cards. 3. The service will be provided free of charge to users. 4. Notes that a review of the service is to be undertaken within 12 months of its commencement and the CEO is to provide an interim review after 6 months of operation, indicating the level of usage and the Town's cost to provide the service. <p><u>CARRIED UNANIMOUSLY 7/0</u></p>	<p>LG 20/11/2023</p>
<p>OCM 22 Aug 2023</p>	<p>12.4</p>	<p>Revoking Previous Resolutions</p>	<p><u>Officer Recommendation – Item 12.4</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Revokes the Council resolutions 1-6 as set out in this report. 2. Requests the CEO to review the <i>Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2010</i> according to 	<p><u>Council Resolution – Item 12.4 OCM-6/08/23</u></p> <p>MOVED Cr Emily Wilding, Seconded Cr Tallan Ames,</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Revokes the Council resolutions 1, 2, 3, 5 and 6 as set out in this report. 2. Requests the CEO to review the <i>Activities on Thoroughfares and Trading in Thoroughfares and Public</i> 	<p>Complete. Various RoC registers have been updated to reflect revocations. LG 6/11/23</p> <p>Part 2 To be discussed at a future CMC, to determine whether Infrastructure should still take the lead.</p>

			the process set out in the <i>Local Government Act 1995</i> .	<i>Places Local Law 2010</i> according to the process set out in the <i>Local Government Act 1995</i> .	
OCM 22 Aug 2023	12.5	RFQ 05/2022 - Contract Extension and Variation - Streetscape Weed Control Services		<p><u>CARRIED UNANIMOUSLY 7/0</u></p> <p><u>Council Resolution/Officer Recommendation – Item 12.5 OCM-7/08/23</u></p> <p>MOVED Cr Hilary MacWilliam, Seconded Cr Tallan Ames, That Council:</p> <ol style="list-style-type: none"> 1. Authorises the extension of Contract 05/2022 Streetscape Weed Control Services within the Town of Bassendean with Greensteam Australia for the Streetscape Weed Control Services – Separable Portion 1: Steam Weed Control for a further one (1) year period from 3 October 2023 to 2 October 2024 in accordance with the existing terms and conditions of the Contract. 2. Authorises the extension of Contract 05/2022 Streetscape Weed Control Services within the Town of Bassendean with Environmental Industries for the Streetscape Weed Control Services – Separable Portion 2: Chemical Weed Control for a further one (1) year period from 3 October 2023 to 2 October 2024 in accordance with the existing terms and conditions of the Contract. 3. Approves the contract variation for RFQ 05/2022 Streetscape Weed Control Services within the Town of Bassendean with Greensteam Australia for the Streetscape Weed Control Services – Separable Portion 1: Steam Weed Control, to remove the treatment of local roads, effective from 3 October 2023. 4. Approves the contract variation for RFQ 05/2022 Streetscape Weed Control Services within the Town of Bassendean with Environmental Industries for the Streetscape Weed Control Services – Separable Portion 2: Chemical Weed Control, to include the treatment of local roads, effective from 3 October 2023. <p style="text-align: right;"><u>CARRIED 6/1</u></p> <p><i>Crs Hamilton, McLennan, MacWilliam, Wilding, Poliwka and Ames voted for the recommendation, Cr Carter voted against.</i></p>	Complete. ND 13/09/23

<p>OCM 22 Aug 2023</p>	<p>12.6</p>	<p>Monthly Financial Report - July 2023</p>		<p>Council Resolution/Officer Recommendation – Item 12.6 OCM-8/08/23</p> <p>MOVED Cr Hilary MacWilliam, Seconded Cr Tallan Ames,</p> <p>That Council:</p> <ol style="list-style-type: none"> Notes the Explanation of Material Variances in the Statement of Financial Activity; and Receives the Monthly Financial Report for the period ending 31 July 2023, which incorporates the Statement of Financial Activity for the period to July 2023. Approves the budget amendments as noted below and amends the opening 2023/24 surplus position by increasing it by \$66,100.72: <table border="1" data-bbox="1160 566 1774 1037"> <thead> <tr> <th>GL Account Code</th> <th>Description</th> <th>Current Budget</th> <th>Amended Budget</th> <th>Budget Movement</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>AT2104</td> <td>BASSEDEAN-PRINCIPAL-GREEN-TRAIL-GEN</td> <td></td> <td>6,524.17</td> <td>6,524.17</td> <td>Request for carry-forward budget from 2022/2023</td> </tr> <tr> <td>AE2201</td> <td>ICT STRATEGY IMPLEMENTATION-GEN</td> <td></td> <td>7,567.55</td> <td>7,567.55</td> <td>Request for carry-forward budget from 2022/2023</td> </tr> <tr> <td>AE2101</td> <td>IT EQUIPMENT-UPGRADE-GEN</td> <td></td> <td>52,008.00</td> <td>52,008.00</td> <td>Request for carry-forward budget from 2022/2023</td> </tr> <tr> <td></td> <td>Sub-total-- Budget-Re-alignments</td> <td></td> <td>66,099.72</td> <td>66,099.72</td> <td></td> </tr> <tr> <td></td> <td>NET-CHANGE-IN-AMENDMENTS-TO-OPENING-2023/24-SURPLUS</td> <td></td> <td></td> <td>66,099.72</td> <td>CHANGE-TO-SURPLUS-- INCREASE</td> </tr> </tbody> </table>	GL Account Code	Description	Current Budget	Amended Budget	Budget Movement	Reason	AT2104	BASSEDEAN-PRINCIPAL-GREEN-TRAIL-GEN		6,524.17	6,524.17	Request for carry-forward budget from 2022/2023	AE2201	ICT STRATEGY IMPLEMENTATION-GEN		7,567.55	7,567.55	Request for carry-forward budget from 2022/2023	AE2101	IT EQUIPMENT-UPGRADE-GEN		52,008.00	52,008.00	Request for carry-forward budget from 2022/2023		Sub-total-- Budget-Re-alignments		66,099.72	66,099.72			NET-CHANGE-IN-AMENDMENTS-TO-OPENING-2023/24-SURPLUS			66,099.72	CHANGE-TO-SURPLUS-- INCREASE	<p>Complete. PW. 01/10/2023</p>
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<p>OCM 22 Aug 2023</p>	<p>12.7</p>	<p>Accounts Paid - July 2023</p>		<p>Council Resolution/Officer Recommendation – Item 12.7 OCM-9/08/23</p> <p>MOVED Cr Tallan Ames, Seconded Cr Emily Wilding, That Council receives the list of payments for July 2023.</p> <p style="text-align: right;"><u>CARRIED EN BLOC 7/0</u></p>																																					

<p>OCM 22 Aug 2023</p>	<p>13.1</p>	<p>Notice of Motion - Cr McLennan</p> <p>Scheme Amendment - Tree Protection on Private Property</p>		<p><u>Council Resolution – Item 13.1 OCM-10/08/23</u></p> <p>MOVED Cr Renée McLennan, Seconded Cr Paul Poliwka, That Council requests the CEO to, upon gazettal of Town of Bassendean Local Planning Scheme 11, immediately initiate a Scheme Amendment to achieve tree protection on private property through the insertion of the following into Schedule A: Supplemental Provisions to the Deemed Provisions.</p> <p>-</p> <p><u>Clause 60A</u></p> <p>-</p> <p>No person shall remove a tree (which includes ring barking, cutting down, topping, lopping, removing, pruning, transplanting, filling or excavating around, injuring, or willful destruction) on a lot zoned Residential with a density code of R30 or below that meets the following criteria unless development approval has been granted in accordance with Part 8 of the deemed provisions:-</p> <p>-</p> <p>a) Tree height of 8m or greater; or</p> <p>b) Canopy width of 6m or greater; or</p> <p>c) A total trunk circumference of 1.5m, and where the tree has multiple trunks average trunk circumferences of 625mm, measured at 1.4m above ground level; or</p> <p>d) On a Significant Tree Register.</p> <p>-</p> <p><u>Clause 61</u></p> <p>-</p> <p>Development for which approval is not required: [revoked by Council at March 2024 OCM]</p> <table border="1" data-bbox="1146 1007 1729 1485"> <thead> <tr> <th>Column 1 Works</th> <th>Column 2 Conditions</th> </tr> </thead> <tbody> <tr> <td>The removal of a tree (which includes ring-barking, cutting down, topping, lopping, removing, pruning, transplanting, filling or excavating around, injuring, or willful destruction).</td> <td> <p>Either</p> <p>a) Tree pruning which does not remove more than 10% of the tree canopy within any 12 month period, and which does not remove a tree limb or branch with a diameter of more than 50mm, and will not damage or affect the health or structural stability of the tree; or</p> <p>b) Pruning or removal of a tree identified as a noxious weed or as a diseased tree by an authorised Government agency; or</p> <p>c) Tree pruning or removal approved by the Local Government to address a safety risk identified by a registered Arborist as part of a tree risk assessment; or</p> <p>d) Tree pruning or removal required for bushfire management in accordance with the Bush Fires Act 1954; or</p> <p>e) Tree pruning or removal to the extent required by an authorised Government service provider to achieve necessary clearances from utilities; or</p> <p>f) Tree pruning or removal in accordance with a clearing permit issued by an authorised Government Agency.</p> </td> </tr> </tbody> </table>	Column 1 Works	Column 2 Conditions	The removal of a tree (which includes ring-barking, cutting down, topping, lopping, removing, pruning, transplanting, filling or excavating around, injuring, or willful destruction).	<p>Either</p> <p>a) Tree pruning which does not remove more than 10% of the tree canopy within any 12 month period, and which does not remove a tree limb or branch with a diameter of more than 50mm, and will not damage or affect the health or structural stability of the tree; or</p> <p>b) Pruning or removal of a tree identified as a noxious weed or as a diseased tree by an authorised Government agency; or</p> <p>c) Tree pruning or removal approved by the Local Government to address a safety risk identified by a registered Arborist as part of a tree risk assessment; or</p> <p>d) Tree pruning or removal required for bushfire management in accordance with the Bush Fires Act 1954; or</p> <p>e) Tree pruning or removal to the extent required by an authorised Government service provider to achieve necessary clearances from utilities; or</p> <p>f) Tree pruning or removal in accordance with a clearing permit issued by an authorised Government Agency.</p>	<p>To be presented to March 2024 OCM for revocation. LG 12 March 2024</p> <p>Council Resolution revoked at OCM 26/03/2024</p> <p><u>Item 12.10 OCM 2024-03-26/11</u></p>
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CARRIED UNANIMOUSLY 7/0

OCM 22 Aug 2023	13.2	<p>Notice of Motion - Cr Poliwka</p> <p>Enter into an MOU with Swan Districts - Bassendean Oval Redevelopment</p>		<p><u>Council Resolution – Item 13.2 OCM-11/08/23</u></p> <p>MOVED Cr Paul Poliwka, Seconded Cr Hilary MacWilliam, That Council requests:</p> <ol style="list-style-type: none"> The CEO formally enters into negotiations with Swan Districts Football Club to develop a memorandum of understanding (MOU), or such other document that is deemed appropriate, to assist in scoping and delivery of agreed terms for the potential redevelopment of the Swans District Football Club (SDFC), such negotiations should reflect the following position of Council. <ul style="list-style-type: none"> SDFC to contribute proportionally to any project feasibility, concept design and project management costs. SDFC to fund 100% the capital costs of the facility that is exclusively used as a football club be that directly or indirectly via a lease agreement over the term of the lease . All outgoings, maintenance and renewal costs of a new facility accommodating the SDFC will be recovered on a proportional basis from the SDFC as a minimum and be reflected in the lease or licence agreement. The Town will recover 100% of grounds maintenance costs on a proportional basis from the SDFC under a licence agreement. a report to be provided to Council within 3 months. <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 7/0</u></p>	Complete. MOU signed and report presented to November 2023 OCM.
OCM 26 Sep 2023	3.1	Leave of absence		<p><u>Council Resolution – Item 3.1 OCM-1/09/23</u></p> <p>MOVED Cr Tallan Ames, Seconded Cr Jennie Carter, that Cr Wilding and Cr Hamilton be granted a leave of absence.</p> <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 6/0</u></p>	Complete
OCM 26 Sep 2023	9.1	Confirmation of Minutes		<p><u>Council Resolution/Officer Recommendation – Item 9.1 OCM-2/09/23</u></p> <p>MOVED Cr Hilary MacWilliam, Seconded Cr Tallan Ames, That the minutes of the Ordinary Council meeting held on 22 August 2023, be received and confirmed as a true and correct record.</p> <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 6/0</u></p>	

<p>OCM 26 Sep 2023</p>	<p>12.2</p>	<p>Draft Amended Land Asset Strategy</p>	<p>Officer Recommendation – Item 12.2 That Council</p> <p>1. adopts the draft amended Land Asset Strategy, as contained as a Confidential Attachment to this report; and</p> <p>2. notes that the Land Asset Strategy is to remain a confidential document.</p>	<p><u>Council Resolution – Item 12.2</u> OCM-17/09/23</p> <p>MOVED Cr Kathryn Hamilton, Seconded Cr Tallan Ames, That Council:</p> <p>1. adopts the draft amended Land Asset Strategy (with amendments from Cr Hamilton), as contained as a Confidential Attachment to this report; and</p> <p>2. notes that the Land Asset Strategy is to remain a confidential document.</p> <p>3. notes there are negotiations underway with stakeholders in respect to various sites within the Town Centre, and requests the CEO to scope out development opportunities and provide updates to Council on a regular basis.</p> <p>Voting requirements: Simple Majority <u>CARRIED UNANIMOUSLY 6/0</u></p>	<p>Complete. Document updated. LG 12/10/2023</p>
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<p>OCM 26 Sep 2023</p>	<p>12.3</p>	<p>Use of Community Facility - 1A May Holman Drive, Bassendean</p>	<p>That Council adopts the following parameters for the interpretation and application of Clause 9.1(4) of the current lease:</p> <ul style="list-style-type: none"> • Within seven days of receiving an application to hire the premises, the Lessee is to either (i) approve the application or (ii) if it intends to refuse an application, it is required to submit to the Town the application and the draft reasons for refusal; • Within seven days of receiving an application pursuant to (ii) above, the Town will advise the Lessee whether or not such a refusal would be 'unreasonable' for the purposes of the Lease; and • Should the Lessee, in the opinion of the Town, unreasonably refuse an application, it will be deemed to be in breach of the Lease. 	<p><u>Council Resolution – Item 12.3</u> OCM-4/09/23</p> <p>The foreshadowed motion was MOVED Cr Emily Wilding, Seconded Cr Hilary MacWilliam, That Council:</p> <ol style="list-style-type: none"> 1. Adopts the following parameters for the interpretation and application of Clause 9.1(4) of the current lease: <ul style="list-style-type: none"> • Within seven days of receiving an application to hire the premises, the Lessee is to either (i) approve the application or (ii) if it intends to refuse an application, it is required to submit to the Town the application and the draft reasons for refusal; • Within seven days of receiving an application pursuant to (ii) above, the Town will advise the Lessee whether or not such a refusal would be 'unreasonable' for the purposes of the Lease; and • Should the Lessee, in the opinion of the Town, unreasonably refuse an application, it will be deemed to be in breach of the Lease. 2. Requests the CEO to incorporate the inclusion of these parameters into a future review of the Community Leasing Framework to ensure their application in future leases where relevant. 3. Requests the administration regularly promotes the premises as a place for hire. <p style="text-align: right;">CARRIED UNANIMOUSLY 6/0</p>	<ol style="list-style-type: none"> 1. Men's Shed has been advised of decision. 2. No action required at this time. 3. Website updated. Further promotion to occur via December 2023 Thrive.
<p>OCM 26 Sep 2023</p>	<p>12.4</p>	<p>Draft Amended Local Planning Policy 1 - Bassendean Town Centre</p>		<p><u>Council Resolution/Officer Recommendation – Item 12.4</u> OCM-5/09/23</p> <p>MOVED Cr Tallan Ames, Seconded Cr Hilary MacWilliam, That Council:</p> <ol style="list-style-type: none"> 1. pursuant to Clause 5(2) of Schedule 2 (Deemed Provisions) of the Planning and Development (Local Planning Schemes) Regulations 2015, adopts draft amended Local Planning Policy 1 – Bassendean Town Centre; and 2. pursuant to Clause 6 of Schedule 2 (Deemed Provisions) of the Planning and Development (Local Planning Schemes) Regulations 2015, revokes existing Local Planning Policy 10 – Window Security for Non-Residential Property Facades. <p style="text-align: right;">CARRIED UNANIMOUSLY 6/0</p>	<p>Complete. Amended LPP on website. LG. 12/10/2023</p>

OCM 26 Sep 2023	12.5	ICT Strategy Review		<p><u>Council Resolution/Officer Recommendation – Item 12.5</u> OCM-6/09/23</p> <p>MOVED Cr Emily Wilding, Seconded Cr Tallan Ames, That Council adopts the updated ICT Strategy 2020-25 and ICT Strategic Plan 2020- 25, as attached to this report.</p> <p>Voting requirements: Simple Majority CARRIED BY EN BLOC RESOLUTION 6/0</p>	Complete. PW. 27/11/2023
OCM 26 Sep 2023	12.6	Councillor ICT Policy Review		<p><u>Council Resolution/Officer Recommendation – Item 12.6</u> OCM-7/09/23</p> <p>MOVED Cr Emily Wilding, Seconded Cr Tallan Ames, That Council adopts the draft amended Councillor ICT Policy, as attached to this report.</p> <p>Voting requirements: Simple Majority CARRIED BY EN BLOC RESOLUTION 6/0</p>	Complete. PW. 27/11/2023
OCM 26 Sep 2023	12.7	Adoption of Quarterly Report period ended 30 June 2023		<p><u>Council Resolution/Officer Recommendation – Item 12.7</u> OCM-8/09/23</p> <p>MOVED Cr Emily Wilding, Seconded Cr Tallan Ames, That Council receives the Quarterly Report for quarters 3 and 4 between 1 January and 30 June 2023.</p> <p>Voting requirements: Simple Majority CARRIED BY EN BLOC RESOLUTION 6/0</p>	Complete.
OCM 26 Sep 2023	12.8	Bassendean Local Emergency Management Committee Meeting - 30 August 2023		<p><u>Council Resolution/Officer Recommendation – Item 12.8</u> OCM-9/09/23</p> <p>MOVED Cr Tallan Ames, Seconded Cr Emily Wilding, That Council:</p> <ol style="list-style-type: none"> 1. receives the minutes of the Bassendean Local Emergency Management Committee meeting of 30 August 2023; 2. endorses the draft Terms of Reference for the Bassendean Local Emergency Management Committee, as attached to this report; and 3. revokes the existing Instrument of Appointment for the Bassendean Local Emergency Management Committee; <p>Voting requirements: Point 1 and 2 - Simple Majority Point 3 – Absolute majority CARRIED UNANIMOUSLY 6/0</p>	Complete. LG. 12/10/2023

<p>OCM 26 Sep 2023</p>	<p>12.9</p>	<p>Arts, Culture and Events Committee Meeting - 5 September 2023</p>		<p><u>Council Resolution/Committee Recommendation item 12.9 - OCM-10/09/23</u></p> <p>MOVED Cr Emily Wilding, Seconded Cr Hilary MacWilliam, That Council:</p> <p>6. In relation to public art, endorses the proposed locations for public art as per the map provided to the Committee, but amended such that Location A is relocated to Palmerston Square Reserve and Location B is relocated to Park Estate Reserve, as per the attached amended map;</p> <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 5/0</u></p> <p>MOVED Cr Tallan Ames, Seconded Cr Hilary MacWilliam, That Council:</p> <p>1. Receives the minutes of the meeting of the Arts, Culture and Events Committee held on 5 September 2023;</p> <p>2. Notes the July – August 2023 Arts, Culture and Events Strategy Progress Report, as provided as an attachment;</p> <p>3. In relation to the Bassendean Markets, does not provide any funding for the purposes of preparation and implementation of a traffic management plan for the May and June 2024 markets (in the event that the Wilson Street Carpark is unavailable);</p> <p>4. In relation to the Bassendean Markets, extends the agreement beyond June 2024 to June 2025 subject to the Town and the Independent Operator negotiating and coming to agreement no later than 15 December 2023, as to alternative locations to stage the markets so as to not incur significant costs to the Town and ratepayers;</p> <p>5. In relation to the Bassendean Markets, should no agreement be reached by 15 December 2023, that Council be advised and the Chief Executive Officer proceeds with a new process to secure the future staging of markets within the Town of Bassendean;</p> <p>7. In relation to public art, that a future expression of Interest process will be provided at a future Committee meeting for review and recommendation, or to a Council meeting for review and endorsement, prior to advertising;</p> <p>8. In relation to the public art at Sandy Beach Reserve, does not fund restoration of the artwork named “Rock Bottom” at this time,</p>	<p>6. No specific action required.</p> <p>1. No action required.</p> <p>2. No action required.</p> <p>3. No action required.</p> <p>4. In-principle agreement supported by Council at December 2023 OCM.</p> <p>5. N/A</p> <p>7. No action required at this time, although the stated requirement requires internal discussion.</p>
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				<p>and that a cost estimate for decommissioning of the artwork be communicated to Councillors; and</p> <p>9. In relation to the Public Art at Sandy Beach Reserve, notes that an amount of \$5,000 for the maintenance of the artwork named "Tree of Life" will be considered as part of the 2023/24 mid-year budget review.</p> <p>Voting requirements: Simple Majority <u>CARRIED UNANIMOUSLY 6/0</u></p>	<p>8. Complete. DCP sent email to Councillors on 22 November 2023.</p> <p>9. Complete.</p>
OCM 26 Sep 2023	12.10	Accounts Paid -August 2023		<p><u>Council Resolution/Officer Recommendation – Item 12.10 OCM-11/09/23</u></p> <p>MOVED Cr Emily Wilding, Seconded Cr Tallan Ames, That Council receives the list of payments for August 2023.</p> <p>Voting requirements: Simple Majority <u>CARRIED BY EN BLOC RESOLUTION 6/0</u></p>	Complete
OCM 26 Sep 2023	12.11	Audit and Governance Committee Meeting - 6 September 2023		<p>Council Resolution/Officer Recommendation – Item 12.11 OCM-12/09/23</p> <p>MOVED Cr Emily Wilding, Seconded Cr Tallan Ames, That Council:</p> <p>1. Notes the exercise of delegated authority by the Manager Finance to write off sundry debts totalling \$270, as shown in Confidential Attachment 2, in accordance with section 6.12 (1)(c) of the Local Government Act 1995; and</p> <p>2. Writes off the debt totalling \$313.44 and listed for write-off in Confidential Attachment 1, in accordance with section 6.12(1)(c) of the Local Government Act 1995.</p> <p>Voting requirements: Point 1 - Simple Majority Point 2 - Absolute Majority <u>CARRIED UNANIMOUSLY 6/0</u></p>	Complete. PW. 27/11/2023

OCM 26 Sep 2023	12.12	Monthly Financial Report - August 2023		<p>Council Resolution/Officer Recommendation – Item 12.12 OCM-13/09/23</p> <p>MOVED Cr Tallan Ames, Seconded Cr Emily Wilding, That Council:</p> <p>1. Notes the Explanation of Material Variances in the Statement of Financial Activity; and</p> <p>2. Receives the Monthly Financial Report for the period ending 31 August 2023, which incorporates the Statement of Financial Activity for the period to August 2023.</p> <p>3. Approves the budget amendments as noted below to: a. Amend the opening 2023/24 surplus position by reducing it by \$47,000 to fund the Sandy Beach Construction Playground additional electrical costs; and b. Allocating \$7,500 from the Asset Enhancement Reserve to construct the Brooke St Footpath costing \$7,500:</p> <table border="1" data-bbox="1144 740 1807 1166"> <thead> <tr> <th>GL Account Code</th> <th>Description</th> <th>Current Budget \$</th> <th>Amended Budget \$</th> <th>Budget Movement \$</th> </tr> </thead> <tbody> <tr> <td>TBC</td> <td>BROOKE STREET FOOTPATH</td> <td>-</td> <td>7,500</td> <td>7,500</td> </tr> <tr> <td>AP1714</td> <td>SANDY BEACH CONSTRUCTION PLAYGROUND</td> <td>-</td> <td>47,000</td> <td>47,000</td> </tr> <tr> <td>TBC</td> <td>ASSET ENHANCEMENT RESERVE</td> <td>431,799</td> <td>(7,500)</td> <td>424,299</td> </tr> <tr> <td></td> <td>NET CHANGE IN AMENDMENTS TO OPENING SURPLUS</td> <td>2,408,822</td> <td>(47,000)</td> <td>2,361,822</td> </tr> </tbody> </table> <p style="text-align: right;">CARRIED UNANIMOUSLY 6/0</p>	GL Account Code	Description	Current Budget \$	Amended Budget \$	Budget Movement \$	TBC	BROOKE STREET FOOTPATH	-	7,500	7,500	AP1714	SANDY BEACH CONSTRUCTION PLAYGROUND	-	47,000	47,000	TBC	ASSET ENHANCEMENT RESERVE	431,799	(7,500)	424,299		NET CHANGE IN AMENDMENTS TO OPENING SURPLUS	2,408,822	(47,000)	2,361,822	<p>Complete. PW. 27/11/2023</p>
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OCM 26 Sep 2023	13.2	Bassendean Caledonian Soccer Football Club (Inc.) Lease and Other Community Leases		<p><u>Council Resolution – Item 13.2</u> OCM-14/09/23</p> <p>MOVED Cr Kathryn Hamilton, Seconded Cr Emily Wilding, That Council:</p> <p>1. Agrees to enter a lease agreement with the Bassendean Caledonian Soccer Football Club (Inc.) for the lease of clubrooms at Jubilee Reserve, being the attached draft lease agreement, subject to modification so as to provide a fixed lease term of two years;</p> <p>2. Authorises the Chief Executive Officer to apply the current adopted Caledonian Club Room lease rental for the two-year term of the lease back dated to August 2nd 2023; and</p> <p>3. Requests that all other community leases that have expired or may expire prior to the review and adoption of a new Community Leasing Framework are to continue to operate under the Holding Over clause.</p> <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 6/0</u></p>	<p>1. Complete.</p> <p>2. Complete.</p> <p>3. No action required at this stage.</p>
OCM 26 Sep 2023	16.1	CEO Probation		<p><u>Council Resolution – Item 16.2</u> OCM-16/09/23</p> <p>MOVED Cr Kathryn Hamilton, Seconded Cr Hilary MacWilliam, That Council:</p> <p>1. Notes the CEO KPI Progress Report dated 8 August 2023 as provided in Attachment 1 to this report.</p> <p>2. Confirms successful completion of the probationary period as outlined in clause 2.2 of the CEO contract, and further confirms the continued employment of Cameron Woods as CEO to the Town of Bassendean; and</p> <p>3. Requests the Mayor to provide written notification to the CEO within 7 days of this Council decision confirming successful completion of the Probationary Period.</p> <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 6/0</u></p>	
OCM 17 Oct 2023	9.1	Ordinary Council Minutes of 26 September 2023	<p><u>Officer Recommendation – Item 9.1</u></p> <p>That the minutes of the Ordinary Council meeting held on Tuesday, 26 September 2023, be received and confirmed as a true and correct record.</p>	<p><u>Council Resolution/Officer Recommendation – Item 9.1</u></p> <p>MOVED Cr Hilary MacWilliam, Seconded Cr Tallan Ames, that the minutes of the Ordinary Council meeting held on 26 September 2023, be received and confirmed as a true and correct record.</p> <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 7/0</u></p>	

OCM 17 Oct 2023	12.1	En bloc voting	<u>Officer Recommendation Item 12.1</u> That Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Agenda: 12.4 Accounts Paid - September 2023 Simple Majority 12.5 Monthly Financial Report - September 2023	<u>Council Resolution – Item 12.1 OCM-2/10/23</u> MOVED Cr Emily Wilding, Seconded Cr Tallan Ames, that Council adopts en bloc Item 12.4 contained in the Ordinary Council Agenda. <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 7/0</u></p>	
OCM 17 Oct 2023	12.2	Contract Variation – RFT 02/2019 Provision of Cleaning Services for Council Facilities	<u>Officer Recommendation – Item 12.2</u> 1. That Council approves a variation to contract 02/2019 Provision of Cleaning Services for Council Facilities to provide for a price increase for labour of 6.25%, effective 1 July 2023. 2. That Council approves a variation to contract 02/2019 Provision of Cleaning Services for Council Facilities to provide a price increase for consumables of 8.5%, effective 1 July 2023.	<u>Council Resolution – Item 12.2 OCM-3/10/23</u> MOVED Cr Tallan Ames, Seconded Cr Emily Wilding, 1. That Council approves a variation to contract 02/2019 Provision of Cleaning Services for Council Facilities to provide for a price increase for labour of 6.25%, effective 1 July 2023. 2. That Council approves a variation to contract 02/2019 Provision of Cleaning Services for Council Facilities to provide for a price increase for consumables of 8.5%, effective 1 July 2023. <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 7/0</u></p>	Complete. PW. 27/11/2023
OCM 17 Oct 2023	12.3	Draft Amended Local Planning Policy 12 – Residential Development and Fences	<u>Officer Recommendation – Item 12.3</u> That Council, pursuant to Clause 5(2) of Schedule 2 (Deemed Provisions) of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> , adopts draft amended <i>Local Planning Policy 12 – Residential Development and Fences</i> .	<u>Council Resolution – Item 12.3 OCM-4/10/23</u> MOVED Cr Tallan Ames, Seconded Cr Emily Wilding, that Council pursuant to Clause 5(2) of Schedule 2 (Deemed Provisions) of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> , adopts draft amended <i>Local Planning Policy 12 – Residential Development and Fences</i> . Voting Requirement: Absolute Majority <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 7/0</u></p>	Website updated. LG.
OCM 17 Oct 2023	12.4	Accounts Paid – September 2023	<u>Officer Recommendation – Item 12.4</u> That Council receives the list of payments for September 2023.	<u>Council Resolution – Item 12.4 OCM-5/10/23</u> MOVED Cr Emily Wilding, Seconded Cr Tallan Ames, That Council receives the list of payments for September 2023. <p style="text-align: right;"><u>CARRIED BY EN BLOC RESOLUTION 7/0</u></p>	No action required.

OCM 17 Oct 2023	12.5	Monthly Financial Report – September 2023	<p><u>Officer Recommendation – Item 12.5</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Notes the Explanation of Material Variances in the Statement of Financial Activity; and 2. Receives the Monthly Financial Report for the period ending 30 September 2023, which incorporates the Statement of Financial Activity for the period to September 2023. 	<p><u>Council Resolution – Item 12.5 OCM-6/10/23</u></p> <p>MOVED Cr Jennie Carter, Seconded Cr Tallan Ames</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Notes the Explanation of Material Variances in the Statement of Financial Activity; and 2. Receives the Monthly Financial Report for the period ending 30 September 2023, which incorporates the Statement of Financial Activity for the period to September 2023. <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 7/0</u></p>	No action required.
OCM 17 Oct 2023	13.1	Mature Trees on Private Property – Cr McLennan		<p><u>Council Resolution – Item 13.1 OCM-7/10/23</u></p> <p>MOVED Cr Renee McLennan, Seconded Cr Paul Poliwka,</p> <p>In an effort to, where practicable, support retention of mature trees to complement the delivery of quality development outcomes in the Bassendean Town Centre, Council requests the CEO to:</p> <ol style="list-style-type: none"> 1. Develop and release a request for quote (RFQ) to conduct an audit of mature trees on private property within the boundaries of the Bassendean Town Centre, for trees that meet the requirements of being classified as Significant Trees on the Town's Significant Tree Register; and 2. Present the cost and the process for the conducting of the audit with an officers recommendation, to the 2024/25 budget workshop for council consideration. <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 7/0</u></p> <p>[revoked by Council at March 2024 OCM]</p>	<p>Part 1 complete</p> <p>Part 2- Memo distributed with CEO Bulletin on 8 March 2024.</p> <p>Council Resolution revoked at OCM 26/03/2024</p> <p><u>Item 12.10 OCM 2024-03-26/11</u></p>

OCM 17 Oct 2023	13.2	Incentives for Trees of Significance – Cr McLennan		<p><u>Council Resolution – 13.2 OCM-8/10/23</u></p> <p>MOVED Cr Renee McLennan, Seconded Cr Jennie Carter, That Council requests the CEO to:</p> <ol style="list-style-type: none"> 1. Investigate options to incentivise property owners who have a mature tree of significance on their private property being listed on the Town of Bassendean's Significant Tree Register under LPS11; and 2. Provide a report to Council identifying possible incentives that Council may consider adopting to support and encourage trees being included on the Town's Significant Tree Register. <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 7/0</u></p>	Complete. Report presented to November 2023 OCM for noting. LG 4/12/23
OCM 28 November 2023	9.1	Confirmation of Minutes		<p><u>Council Resolution – 9.1 OCM-1/11/23</u></p> <p>MOVED Cr Jennie Carter, Seconded Cr Paul Poliwka</p> <ol style="list-style-type: none"> a. that the minutes of the Ordinary Council meeting held on 17 October 2023, be received and confirmed as a true and correct record. <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 6/0</u></p>	Complete
				<p><u>Council Resolution – 9.1 OCM-2/11/23</u></p> <p>MOVED Cr Ken John, Seconded Cr Jamayne Burke</p> <ol style="list-style-type: none"> a. That the minutes of the Special Council meeting held on 24 October 2023, be received and confirmed as a true and correct record. <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 6/0</u></p>	Complete
OCM 28 November 2023	11.1	External Committee Reports and Updates – EMRC Special Council Meeting 9 November 2023		<p><u>Council Resolution – 11.1 OCM-3/11/23</u></p> <p>MOVED Cr Jennie Carter, Seconded Cr Ken John That Council notes the attached documents from external Committee meetings held within the reporting period.</p> <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 6/0</u></p>	Complete
OCM 28 November 2023	12.1	Adoption of Recommendations En Bloc		<p><u>Council Resolution – Item 12.1 OCM-4/11/23</u></p> <p>MOVED Cr Paul Poliwka, Seconded Cr Emily Wilding, that Council adopts en bloc Items 12.8; 12.9; 12.10; and 12.13 contained in the Ordinary Council Meeting Agenda.</p> <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 6/0</u></p>	

OCM 28 November 2023	12.2	Management Arrangements for Hyde Retirement Village	<p><u>Officer Recommendation – Item 12.1</u></p> <p>That Council:</p> <p>1. Authorises the CEO to enter into a Management Agreement with Connect Victoria Park for tenancy management of vacant units at HRV, for a period of five years to operate from 28 July 2024 to 28 July 2029 (with the option of an additional five years to 28 July 2034) and the management fee being reduced to 20% and reviewed prior to exercising any extension option.</p> <p>2. Pursuant to the Local Government Act 1995, amends Council Policy – Hyde Retirement Village, as attached.</p> <p>Voting requirements: Part 1 Simple Majority, Part 2 Absolute Majority</p>	<p><u>Council Resolution – 12.2 OCM-5/11/23</u></p> <p>MOVED Cr Kathryn Hamilton, Seconded Cr Jennie Carter, that Council:</p> <p>1. Authorises the CEO to enter into a Management Agreement with Connect Victoria Park for tenancy management of vacant units at HRV, for a period of five years to operate from 28 July 2024 to 28 July 2029 (with the option of an additional three years to 28 July 2032) and the management fee being reduced to 20% commencing in July 2024 and reviewed prior to exercising any extension option.</p> <p>2. Pursuant to the Local Government Act 1995, amends Council Policy – Hyde Retirement Village, as attached.</p> <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 6/0</u></p>	<p>1. Draft agreement provided to Connect Victoria Park 29/7/24.</p> <p>2. Complete</p>
OCM 28 November 2023	12.3	Incentives for Trees of Significance	<p><u>Officer Recommendation – Item 12.2</u></p> <p>That Council notes the information provided in the officer report.</p> <p>Voting requirements: Simple Majority</p>	<p><u>Council Resolution – 12.3 OCM-6/11/23</u></p> <p>MOVED Cr Kathryn Hamilton, Seconded Cr Paul Poliwka, that Council requests inclusion of possible incentives as attached for the consideration of Council during the 2024/25 budget process:</p> <p>a) Tree Maintenance grants; b) Potential reduction in fees associated with applications retaining mature or significant tree(s). c) Where such incentives only apply to trees that are listed on the Town’s Significant Tree Register under LPS 11.</p> <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 6/0</u></p>	<p>Discussed at 9 April 2024 Councillor workshop and subsequent budget workshops. Due to the gazetted Local Planning Scheme 11 providing no statutory protection to trees on the Significant Tree Register, the provision of tree maintenance grants was removed as a 2024/25 budget proposal.</p>
OCM 28 November 2023	12.4	Application for Development Approval – Proposed Works & Change of Use – 1 (Lot 50) Surrey Street, Bassendean	<p><u>Officer Recommendation – Item 12.4</u></p> <p>That Council approves the application for development approval for restoration works and change of the use at Lot 50 (No. 1) Surrey Street, Bassendean, subject to the following conditions:</p> <p>[13 conditions as per agenda]</p> <p>Voting requirements: Simple Majority</p>	<p><u>Council Resolution – 12.4 OCM-7/11/23</u></p> <p>MOVED Cr Kathryn Hamilton, Seconded Cr Tallan Ames that Council approves the application for development approval for restoration works and change of the use at Lot 50 (No. 1) Surrey Street, Bassendean, subject to the following conditions:</p> <p>[13 conditions as per minutes]</p> <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 6/0</u></p>	<p>Approved issued.</p>

<p>OCM 28 November 2023</p>	<p>12.5</p>	<p>RFT 05/2023 Provision of Arboricultural Services</p>	<p><u>Officer Recommendation – Item 12.5</u></p> <p>That Council accepts the offer submitted by Beaver Tree Services Aust Pty Ltd trading as Beaver Tree Services, to provide Arboricultural Services in accordance with the Terms and Conditions as specified in RFT 05/2023 for a period of three (3) years with an option to extend the Term of the Contract by one (1) year, plus a further option of one (1) Year, at the submitted schedule of rates. The Term of the Contract (including any extensions) will not exceed five (5) years in total.</p> <p>Voting requirements: Absolute Majority</p>	<p><u>Council Resolution – 12.5 OCM-8/11/23</u></p> <p>MOVED Cr Ken John, Seconded Cr Paul Poliwka, that Council accepts the offer submitted by Beaver Tree Services Aust Pty Ltd trading as Beaver Tree Services, to provide Arboricultural Services in accordance with the Terms and Conditions as specified in RFT 05/2023 for a period of three (3) years with an option to extend the Term of the Contract by one (1) year, plus a further option of one (1) Year, at the submitted schedule of rates. The Term of the Contract (including any extensions) will not exceed five (5) years in total.</p> <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 6/0</u></p>	
<p>OCM 28 November 2023</p>	<p>12.6</p>	<p>Differential Rates Refund Policy Review</p>	<p><u>Officer Recommendation – Item 12.5</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Note this report, thereby allowing the Differential Rates Refund Policy to expire through the effluxion of time. 2. Note that a copy of the Differential Rates Refund Policy will be provided to each of the eligible landowners, by 31 December 2023. <p>Voting requirements: Simple Majority</p>	<p><u>Council Resolution – 12.6 OCM-9/11/23</u></p> <p>MOVED Cr Jennie Carter, Seconded Cr Ken John, that Council:</p> <ol style="list-style-type: none"> 1. Note this report, thereby allowing the Differential Rates Refund Policy to expire through the effluxion of time. 2. Note that a copy of the Differential Rates Refund Policy will be provided to each of the eligible landowners, by 31 December 2023. <p><u>CARRIED UNANIMOUSLY 5/0</u></p>	

<p>OCM 28 November 2023</p>	<p>12.7</p>	<p>Use of Town Facility – Reserve 21150 (BIC Reserve)</p>	<p><u>Officer Recommendation – Item 12.7</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. endorses an approach that requires the subject building (current Child Health facility) on BIC Reserve to be vacated by the 31 December 2024. 2. notes that the Town will seek to progress a formal lease with the Department of Health for the use of the Ashfield Community Centre, commencing no later than 1 January 2025. The lease is to include a 12-month rent free period to assist with the relocation of the service. 3. notes that the Town will seek to progress a formal lease with the Department of Health for the use of the subject building (current Child Health facility) on BIC Reserve, commencing as soon as possible and running to no later than 31 December 2024. <p>Voting requirements: Simple Majority</p>	<p><u>Council Resolution – 12.7 OCM-10/11/23</u></p> <p>MOVED Cr Kathryn Hamilton, Seconded Cr Paul Poliwka, that Council:</p> <ol style="list-style-type: none"> 1. Requests the CEO engages with the Department of Health to progress the establishment of a lease for a site to house the Infant Health Clinic thereby ensuring the continuity of a service valued by the community of the Town of Bassendean. 2. Notes that the Town offers to lease to the Department of Health contemporary quality facilities at the Ashfield Community Centre inclusive of a 12-month rent free period to assist with the relocation of the service from the current older building on BIC Reserve commencing July 2024. 3. As an alternative option for the Department of Health, the Town will offer a formal lease for the ongoing use of the current Child Infant Health facility on BIC Reserve, commencing immediately and expiring on December 31st 2027. 4. Requests that a progress report be presented to Council via the bulletin as required. <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 6/0</u></p>	<p>Complete. Information has been provided to DoH. No substantive response received. LG 29/1/24</p>
<p>OCM 28 November 2023</p>	<p>12.8</p>	<p>Accounts Paid – October 2023</p>	<p><u>Officer Recommendation – Item 12.8</u></p> <p>That Council receives the list of payments for October 2023.</p> <p>Voting requirements: Simple Majority</p>	<p><u>Council Resolution – 12.8 OCM-11/11/23</u></p> <p>MOVED Cr Paul Poliwka, Seconded Cr Jamayne Burke, that Council receives the list of payments for October 2023.</p> <p style="text-align: right;"><u>CARRIED BY EN BLOC RESOLUTION 6/0</u></p>	<p>No action required. Complete</p>

OCM 28 November 2023	12.9	Proposed Carport – 104 (Lot) Ivanhoe Street, Eden Hill	<p><u>Officer Recommendation – Item 12.9</u></p> <p>That Council refuses the application for development approval for a carport at 104 (Lot 174) Ivanhoe Street, Eden Hill, for the following reason:</p> <p>1. The proposal does not comply with the setback and landscaping requirements of either State Planning Policy 7.3 – Volume 1 – Residential Design Codes or Local Planning Policy No. 12 – Residential Development and Fences and does not meet the associated design principles as it is inconsistent with the existing and desired streetscape character due to its the proposed material, roof pitch and dominance of hard spaces, and, as a result, would detrimentally impact the amenity of the locality.</p> <p>Voting requirements: Simple Majority</p>	<p><u>Council Resolution – 12.9 OCM-12/11/23</u></p> <p>MOVED Cr Paul Poliwka, Seconded Cr Jamayne Burke, that Council refuses the application for development approval for a carport at 104 (Lot 174) Ivanhoe Street, Eden Hill, for the following reason:</p> <p>1. The proposal does not comply with the setback and landscaping requirements of either State Planning Policy 7.3 – Volume 1 – Residential Design Codes or Local Planning Policy No. 12 – Residential Development and Fences and does not meet the associated design principles as it is inconsistent with the existing and desired streetscape character due to its the proposed material, roof pitch and dominance of hard spaces, and, as a result, would detrimentally impact the amenity of the locality.</p> <p style="text-align: right;"><u>CARRIED BY EN BLOC RESOLUTION 6/0</u></p>	Refusal issued.
OCM 28 November 2023	12.10	Memorandum of Understanding with Swan Districts Football Club	<p><u>Officer Recommendation – Item 12.10</u></p> <p>That Council:</p> <p>Note the execution of a Memorandum of Understanding (MOU) between the Town of Bassendean (TOB) and the Swan Districts Football Club (SDFC).</p> <p>Voting requirements: Simple Majority</p>	<p><u>Council Resolution – 12.8 OCM-13/11/23</u></p> <p>MOVED Cr Paul Poliwka, Seconded Cr Jamayne Burke, that Council note the execution of a Memorandum of Understanding (MOU) between the Town of Bassendean (TOB) and the Swan Districts Football Club (SDFC).</p> <p style="text-align: right;"><u>CARRIED BY EN BLOC RESOLUTION 6/0</u></p>	No action required. Complete
OCM 28 November 2023	12.11	Draft amended Local Planning Policy 2 – Sustainable Development	<p><u>Officer Recommendation – Item 12.11</u></p> <p>That Council, pursuant to Clause 5(2) of Schedule 2 (Deemed Provisions) of the Planning and Development (Local Planning Schemes) Regulations 2015, provisionally adopts draft amended Local Planning Policy 2 – Sustainable Development.</p> <p>Voting requirements: Absolute Majority</p>	<p><u>Council Resolution – 12.11 OCM-14/11/23</u></p> <p>MOVED Cr Paul Poliwka, Seconded Cr Jennie Carter,</p> <p>that Council, pursuant to Clause 5(2) of Schedule 2 (Deemed Provisions) of the Planning and Development (Local Planning Schemes) Regulations 2015, provisionally adopts draft amended Local Planning Policy 2 – Sustainable Development.</p> <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 6/0</u></p>	Website updated. LG 7/12/23

OCM 28 November 2023	12.12	Contract Variation – RFT 04/2023 Supply and Installation of a Bore at Ashfield Reserve	<u>Officer Recommendation – Item 12.11</u> That Council: 1. Approves a variation to contract 04/2023 Supply and Installation of a Bore at Ashfield Reserve to upgrade the existing switchboard at Ashfield Reserve at a cost of \$29,500. 2. Authorises the use of \$29,500 from the Asset Enhancement Reserve for the purpose of the variation of contract to upgrade the existing switchboard at Ashfield Reserve. Voting requirements: 1: Simple Majority; 2: Absolute Majority	<u>Council Resolution – 12.12 OCM-15/11/23</u> MOVED Cr Jamayne Burke, Seconded Cr Paul Poliwka, that Council: 1. Approves a variation to contract 04/2023 Supply and Installation of a Bore at Ashfield Reserve to upgrade the existing switchboard at Ashfield Reserve at a cost of \$29,500. 2. Authorises the use of \$29,500 from the Asset Enhancement Reserve for the purpose of the variation of contract to upgrade the existing switchboard at Ashfield Reserve. Voting requirements: 1: Simple Majority; 2: Absolute Majority <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 6/0</u></p>	Complete PA 22/01/2024
OCM 28 November 2023	12.13	Bassendean Local Emergency Management Committee Meeting – 14 November 2023	<u>Committee Recommendation – Item 12.12</u> That Council receives the minutes of the Bassendean Local Emergency Management Committee meeting of 14 November 2023. Voting requirements: Simple Majority	<u>Council Resolution – 12.13 OCM-16/11/23</u> MOVED Cr Paul Poliwka, Seconded Cr Jamayne Burke, That Council receives the minutes of the Bassendean Local Emergency Management Committee meeting of 14 November 2023. <p style="text-align: right;"><u>CARRIED BY EN BLOC RESOLUTION 6/0</u></p>	No action required.Complete.

<p>OCM 28 November 2023</p>	<p>16.2</p>	<p>EMRC Interim FOGO Supply Agreement</p>	<p><u>Officer Recommendation – Item 16.2</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Endorses the Interim FOGO Supply Agreement between the Town of Bassendean and Eastern Metropolitan Regional Council, as contained as a Confidential Attachment to this report; 2. Authorises the Chief executive Officer to negotiate and approve any minor amendments to the Interim FOGO Supply Agreement 3. Authorises the Chief Executive Officer and Mayor to sign the Interim FOGO Supply Agreement under the common seal of the Town of Bassendean; and 4. Requests the EMRC to undertake a review of the Agreement and/or Fees and Charges prior to the commencement of the blended FOGO gate rate, to incorporate a sliding fee scale based on contamination rates and other methods of incentivising a reduction in contamination rates. <p>Voting requirements: Simple Majority</p>	<p><u>Council Resolution – 16.2 OCM-17/11/23</u></p> <p>MOVED Cr Ken John, Seconded Cr Jennie Carter that council:</p> <ol style="list-style-type: none"> 1. Endorses the Interim FOGO Supply Agreement between the Town of Bassendean and Eastern Metropolitan Regional Council, as contained as a Confidential Attachment to this report; 2. Authorises the Chief executive Officer to negotiate and approve any minor amendments to the Interim FOGO Supply Agreement 3. Authorises the Chief Executive Officer and Mayor to sign the Interim FOGO Supply Agreement under the common seal of the Town of Bassendean; and 4. Requests the EMRC to undertake a review of the Agreement and/or Fees and Charges prior to the commencement of the blended FOGO gate rate, to incorporate a sliding fee scale based on contamination rates and other methods of incentivising a reduction in contamination rates. <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 6/0</u></p>	<p>Complete. ND 8/02/24</p>
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OCM 28 November 2023	16.3	Appointment of m Members to the Audit and Governance Committee – 2023 to 2025	<u>Officer Recommendation – Item 16.3</u> That Council: Appoints the following community member nominees to the Audit and Governance Committee for a two-year period, expiring on the next ordinary Local Government Election Day, unless otherwise indicated: [Name (s)]. Endorses the engagement of Mr Ron Back as an advisor to the Audit and Governance Committee for a two-year period, expiring on the next ordinary Local Government Election Day, unless otherwise indicated. Voting requirements: Absolute Majority	<u>Council Resolution – 16.3 OCM-18/11/23</u> MOVED Cr Kathryn Hamilton, Seconded Cr Jamayne Burke, that Council: 1. Appoints Sasha Rademakers as a community member to the Audit and Governance Committee for a two-year period, expiring on the next ordinary Local Government Election Day, unless otherwise indicated: 2. Endorses the engagement of Mr Ron Back as an advisor to the Audit and Governance Committee for a two-year period, expiring on the next ordinary Local Government Election Day, unless otherwise indicated. <u>CARRIED UNANIMOUSLY 6/0</u>	Complete
OCM 19 December 2023	5.1	Presentations or Deputations	<u>Officer Recommendation- Item 5.1</u> That Council: Does not allow deputation by Kayt Davies as the deputations does not directly apply to the agenda item.	<u>Council Resolution - Item 5.1 OCM 2023-12-19/1</u> MOVED Cr Polikwa, Seconded Cr Wilding, That notwithstanding the concerns as to relevance, the Deputation by Kayt Davies be heard.	No action required- complete
OCM 19 December 2023	9.1	Confirmation of minutes	<u>Officer Recommendation – Item 9.1</u> a. That the minutes of the Ordinary Council meeting held on 28 November 2023, be received and confirmed as a true and correct record.	<u>Council Resolution– Item 9.1 OCM 2023-12-19/2</u> MOVED Cr Paul Poliwka, SECONDED, Cr Emily Wilding, a. That the minutes of the Ordinary Council meeting held on 28 November 2023, be received and confirmed as a true and correct record. <u>CARRIED UNANIMOUSLY 7/0</u>	No action required- complete

OCM 19 December 2023	11.1	External Committee Reports and Updates	<u>Officer Recommendation – Item 11.1</u> That Council notes that no documents from external Committees have been received within the reporting period.	<u>Council Resolution– Item 11.1 OCM 2023-12-19/3</u> MOVED Cr Emily Wilding, Seconded Cr Jennie Carter That Council notes that no documents from external Committees have been received within the reporting period. <u>CARRIED UNANIMOUSLY 7/0</u>	No action required- complete
OCM 19 December 2023	12.1	Officer Reports	<u>Officer Recommendation Item 12.1</u> That Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Agenda	<u>Council Resolution– Item 12.1 OCM 2023-12-19/4</u> MOVED Cr Ken John, SECONDED Cr Emily Wilding, It was agreed that items 12.8, be removed from the en-bloc table and considered separately. <u>CARRIED UNANIMOUSLY 7/0</u>	
OCM 19 December 2023	12.2	Draft amended Local Planning Policy 4 – Heritage and Character	<u>Officer Recommendation – Item 12.2</u> That Council; 1. Pursuant to Clauses 4(3)(b)(i) and 9(1) of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015, proceeds with the draft amended Local Planning Policy 4 - Heritage and Character (including the designation of the Earlsferry Heritage Area), with further minor modifications, as contained as Attachment 4. 2. Pursuant to Clause 6 of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015, revokes existing Local Planning Policy 5 – Earlsferry House Design Guidelines. 3. Notes that the future Precinct Structure Plan for the Bassendean Town Centre will consider the issue of heritage and character within, and redevelopment of, the Nurstead Avenue sub-precinct.	<u>Council Resolution– Item 12.2 OCM 2023-12-19/5</u> MOVED Cr John, Seconded Cr Wilding That Council; 1. Pursuant to Clauses 4(3)(b)(i) and 9(1) of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015, proceeds with the draft amended Local Planning Policy 4 - Heritage and Character (including the designation of the Earlsferry Heritage Area), with further minor modifications, as contained as Attachment 4. 2. Pursuant to Clause 6 of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015, revokes existing Local Planning Policy 5 – Earlsferry House Design Guidelines. 3. Requests preparation of a report to Council on heritage and character within the Nurstead Avenue precinct, outlining possible expansion of the provisions contained in Local Planning Policy 4 - Heritage and Character that potentially identifies all or part of the Nurstead Avenue precinct as a Heritage Area. <u>CARRIED UNANIMOUSLY 7/0</u>	1 – Complete 2 – Complete. Website updated. 3. Will form part of the PSP working undertaken by GHD. Heritage review is expected to occur in by the end of 2024, early 2025.

OCM 19 December 2023	12.3	Officer Reports	<p><u>Officer Recommendation – Item 12.3</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Notes the Explanation of Material Variances in the Statements of Financial Activity; and 2. Receives the Monthly Financial Report for the period ending 31 October 2023, which incorporates the Statement of Financial Activity for the period to October 2023. 3. Receives the Monthly Financial Report for the period ending 30 November 2023, which incorporates the Statement of Financial Activity for the period to November 2023. 	<p><u>Council Resolution– Item 12.3 OCM 2023-12-19/7</u></p> <p>MOVED Cr Ken John, Seconded Cr Emily Wilding,</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Notes the Explanation of Material Variances in the Statements of Financial Activity; and 2. Receives the Monthly Financial Report for the period ending 31 October 2023, which incorporates the Statement of Financial Activity for the period to October 2023. 3. Receives the Monthly Financial Report for the period ending 30 November 2023, which incorporates the Statement of Financial Activity for the period to November 2023. <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 7/0</u></p>	No action required- complete
OCM 19 December 2023	12.4	Officer reports	<p><u>Council Resolution/Officer Recommendation – Item 12.4</u></p> <ol style="list-style-type: none"> 1. Accepts the Town of Bassendean’s 2022/23 Annual Report for the year ending 30 June 2023, including the Audited Annual Financial Statements for the year ended 30 June 2023; 2. Notes that the document will be amended by the insertion of a revised Mayoral / CEO foreword; and 3. Holds its General Meeting of Electors on Tuesday 13 February 2024 in the Council Chamber, 48 Old Perth Road, Bassendean, commencing at 6.00pm. 	<p><u>Council Resolution– Item 12.4 OCM 2023-12-19/8</u></p> <p>MOVED Cr Emily Wilding, Seconded Cr Jamayne Burke</p> <ol style="list-style-type: none"> 1. Accepts the Town of Bassendean’s 2022/23 Annual Report for the year ending 30 June 2023, including the Audited Annual Financial Statements for the year ended 30 June 2023; 2. Notes that the document will be amended by the insertion of a revised Mayoral / CEO foreword; and 3. Holds its General Meeting of Electors on Tuesday 13 February 2024 in the Council Chamber, 48 Old Perth Road, Bassendean, commencing at 6.00pm. <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 7/0</u></p>	No action required- complete

OCM 19 December 2023	12.5	Officer Reports	<p><u>Officer Recommendation – Item 12.5</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Revoke, recommendation 1; Item 13.1 OCM-19/04/22 and Endorse the expansion of the existing tree pits in Old Perth Road and the improved tree maintenance program, as outlined in Attachment 1, until the precinct structure plan is completed. 2. Note that no new tree planting will occur between Guildford Road and Wilson Street until completion of the precinct structure plan. 3. Accept the plans and costings for the realigned path (west side of Lord Street) and rejects moving the path due to the financial costs and adopts the proposed tree species and winter 2024 planting program as per attachment 4. 4. Endorse the planting of a large tree species at the six identified locations on Whitfield Street commencing in the winter 2024. 	<p><u>Council Resolution– Item 12.5 OCM 2023-12-19/9</u></p> <p>MOVED Cr Jennie Carter, Seconded Cr Ken John,</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Revoke, recommendation 1; Item 13.1 OCM-19/04/22 and Endorse the expansion of the existing tree pits in Old Perth Road and the improved tree maintenance program, as outlined in Attachment 1, until the precinct structure plan is completed. 2. Note that no new tree planting will occur between Guildford Road and Wilson Street until completion of the precinct structure plan. 3. Accept the plans and costings for the realigned path (west side of Lord Street) and rejects moving the path due to the financial costs and adopts the proposed tree species and winter 2024 planting program as per attachment 4. 4. Endorse the planting of a large tree species at the six identified locations on Whitfield Street commencing in the winter 2024. <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 7/0</u></p>	<p>Part 1 complete with 2022 ROC document updated to identify revoked resolution.</p> <p>Part 2- no action required.</p> <p>Parts 3 & 4 to be completed in Winter 2024. ND 22/12/23.</p>
OCM 19 December 2023	12.6	Officer Reports	<p><u>Officer Recommendation – Item 12.6</u></p> <p>That Council adopts the Audited Annual Financial Statements for the year ended 30 June 2023 (Attachment 1).</p>	<p><u>Council Resolution– Item 12.6 OCM 2023-12-19/10</u></p> <p>MOVED Cr Ken John, Seconded Cr Emily Wilding</p> <p>That Council adopts the Audited Annual Financial Statements for the year ended 30 June 2023 (Attachment 1).</p> <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 7/0</u></p>	<p>No action required-complete.</p>

<p>OCM 19 December 2023</p>	<p>12.7</p>	<p>Arts, Culture and Events Committee Meeting – 12 December 2023</p>	<p><u>Officer Recommendation – Item 12.7</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Receives the minutes of the meeting of the Arts, Culture and Events Committee held on 12 December 2023; 2. In relation to the Youth Art Project, endorses the proposed locations for the installation of Youth Art pieces as part of the current Bassendean Gallery project. 3. In relation to the Bassendean Markets, supports the current in-principle agreement between the Town and the Independent Operator and authorises the Chief Executive Officer to undertake the tasks to formalise the matter. 	<p><u>Council Resolution – Item 12.7 OCM 2023-12-19/11</u></p> <p>MOVED Cr Ken John, Seconded Cr Emily Wilding</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Receives the minutes of the meeting of the Arts, Culture and Events Committee held on 12 December 2023; 2. In relation to the Youth Art Project, endorses the proposed locations for the installation of Youth Art pieces as part of the current Bassendean Gallery project. 3. In relation to the Bassendean Markets, supports the current in-principle agreement between the Town and the Independent Operator and authorises the Chief Executive Officer to undertake the tasks to formalise the matter. <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 7/0</u></p>	<ol style="list-style-type: none"> 1. No action required. 2. No action required. 3. Pending
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<p>OCM 19 December 2023</p>	<p>12.8</p>	<p>Officer Reports</p>	<p><u>Officer Recommendation – Item 12.8</u></p> <p>That Council adopt the meeting schedule for 2024 and that local public notice be provided.</p>	<p><u>Council Resolution– Item 12.8 OCM 2023-12-19/12</u></p> <p>MOVED Cr Kathryn Hamilton, Seconded Cr Jamayne Burke, That Council;</p> <p>1. Adopts the meeting Schedule for 2024 as attached to the Briefing Agenda on 12 December and subsequently forwarded to Councillors via email on 18 December subject to the attached amendments being made: and 2. That public notice be provided as required.</p> <p>Amendments:</p> <p><u>Audit and Governance Committee</u> Venue: Council Chamber, 48 Old Perth Road, Bassendean. 6 March, 12 June, 4 September, 9 December, Commencing at 5:30 pm</p> <p><u>Bassendean Local Emergency Management Committee</u> Venue: Council Chamber, 48 Old Perth Road, Bassendean. 28 February, 12 June, 28 August, 6 November commencing at 3.30pm</p> <p><u>Citizenship Ceremonies</u></p> <p>1. To be held on the 25th January 2024 in conjunction with the Birak Celebrations; 2. To be held in May 2024 in conjunction with the Community Awards; and 3. The timing and format of future Citizenship Ceremonies to be discussed as part of the Arts, Culture and Events Committee.</p> <p><u>Reasons provided by Council for amendments:</u> The Audit and Governance meeting dates proposed for the 5th of June 2024 and the 4th of December 2024 conflict with the current meeting dates proposed to be held by external committee PMAG, hence the amended dates proposed.</p> <p>The Bassendean Local Emergency Management Committee meeting dates were omitted from the Briefing Document on the 12th of December and are now incorporated via this amendment.</p> <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 7/0</u></p>	<p>Complete.</p>
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OCM 19 December 2023	12.9	Officer Reports	<u>Officer Recommendation – Item 12.9</u> That Council receives the list of accounts paid for November 2023.	<u>Council Resolution– Item 12.9 OCM 2023-12-19/13</u> MOVED Cr Ken John, Seconded Cr Emily Wilding That Council receives the list of accounts paid for November 2023. <u>CARRIED UNANIMOUSLY 7/0</u>	No action required- complete
OCM 19 December 2023	12.10	Disposal of 14 (Lot 103) Iveson Place, Bassendean	<u>Officer Recommendation – Item 12.10</u> MOVED Cr Ken John, Seconded Cr Jamayne Burke That Council: 1. Notes that no submissions were received in response to the tender to dispose of 14 (Lot 103) Iveson Place, Bassendean. 2. Endorses the engagement of a realtor to proceed with the sale of 14 (Lot 103) Iveson Place, Bassendean by private treaty. 3. Delegates to the Chief Executive Officer the authority to accept any reasonable offer to purchase 14 (Lot 103) Iveson Place, Bassendean.	<u>Council Resolution– Item 12.10 OCM 2023-12-19/14</u> MOVED Cr Ken John, Seconded Cr Jamayne Burke That Council: 1. Notes that no submissions were received in response to the tender to dispose of 14 (Lot 103) Iveson Place, Bassendean. 2. Endorses the engagement of a realtor to proceed with the sale of 14 (Lot 103) Iveson Place, Bassendean by private treaty. 3. Delegates to the Chief Executive Officer the authority to accept any reasonable offer to purchase 14 (Lot 103) Iveson Place, Bassendean. <u>CARRIED UNANIMOUSLY 7/0</u>	1 – No action required. 2 – Real estate agent has been appointed to sell the property. 3 – Noted.
OCM 19 December 2023	12.11	Officer Reports	<u>Officer Recommendation – Item 12.11</u> That Council declines all Offers for RFT 03/2023 Bassendean Oval Lighting Upgrade.	<u>Council Resolution– Item 12.11 OCM 2023-12-19/15</u> MOVED Cr Emily Wilding, Seconded Cr Jamayne Burke That Council declines all Offers for RFT 03/2023 Bassendean Oval Lighting Upgrade. <u>CARRIED UNANIMOUSLY 7/0</u>	

OCM 19 December 2023	12.12	Officer Reports	<p><u>Officer Recommendation – Item 12.12</u></p> <p>MOVED Cr Emily Wilding, Seconded Cr Jennie Carter</p> <p>That Council endorse the:</p> <ol style="list-style-type: none"> 1. Transfer of \$27,400 from the Asset Enhancement reserve into account AB2401. 	<p><u>Council Resolution– Item 12.12</u> <u>OCM 2023-12-19/16</u></p> <p>MOVED Cr Emily Wilding, Seconded Cr Jennie Carter</p> <p>That Council endorse the:</p> <ol style="list-style-type: none"> 1. Transfer of \$27,400 from the Asset Enhancement reserve into account AB2401. <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 7/0</u></p>	
OCM 19 December 2023	13.1	Notice of Motion – Exploration of opportunities for co-location at 48 to 50 Old Perth Road		<p><u>Council Resolution– Item 13.1</u> <u>OCM 2023-12-19/17</u></p> <p>MOVED Cr Kathryn Hamilton, Seconded Cr Emily Wilding</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Requests the CEO to engage with external parties such as the Department of Premier and Cabinet and other entities to explore opportunities for potential co-location to new Town of Bassendean Civic Facilities on the current site at 48 to 50 Old Perth Road. 2. Requests updates on those engagements be provided to councillors via the Bulletin. 3. Authorises the CEO to negotiate MOU's that may result from engagement with external parties for formal presentation to Council. <p style="text-align: right;"><u>CARRIED UNANIMOUSLY 7/0</u></p>	Complete