



MINUTES

Ordinary Meeting of Council

Tuesday 30 April 2024, 6:00 pm

in the Council Chamber,

Administration Building

48 Old Perth Road, Bassendean

1 Declaration Of Opening; Acknowledgment of Country; Acknowledgment of Visitors; Disclaimer

The Presiding Member declared the meeting open with the time being 6:03pm, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

2 Announcements by The Presiding Person Without Discussion

Nil.

3 Attendances, Apologies and Applications for Leave of Absence

Present

Councillors

Cr Kathryn Hamilton, Mayor
Cr Paul Poliwka, Deputy Mayor
Cr Emily Wilding
Cr Jamayne Burke
Cr Ken John
Cr Tallan Ames

Officers

Mr Cameron Woods, Chief Executive Officer
Ms Michelle Brennand, Director Community and Place
Mr Paul White, Director Corporate Services
Mr Doug Pearson, (Acting) Executive Manager Infrastructure
Ms Nicole Davey, Executive Manager Sustainability & Environment
Mr Alex Snadden, Manager Planning and Regulation
Ms Joanne Burges, Manager Governance & Strategy

Public

One member of the public was in attendance.

Apologies

Cr Jennie Carter

Leave of Absence

Nil

4 Declarations of Interest

Cr Tallan Ames declared an Impartiality Interest for Item 12.12 RFT02/2024 Bassendean Oval Precinct Redevelopment - Feasibility Study Project.

5 Presentations or Deputations

Nil.

6 Statements by Members of the Public

Nil.

7 Questions from Members of the Public

Mr Don Yates, Thompson Road, Bassendean

Question 1:

What is the Town of Bassendean actively doing, like promoting student accommodation zoning options, as part of the zoning of open land near the Cyril Jackson campus, to increase the share of the \$30 Billion overseas education business opportunity and so help support the many activities within 400m of the Ashfield Railway Station?

Response: *The Towns enquiries to date with the Department of Education in relation to the future of CJ Campus, indicates that the State Government has no strategic intent for this site.*

Question 2:

Why were such initiatives not recognised and advanced in the acceptance of the Bassendean Local Planning SCHEME 11 in mid-2023 before being forwarded to the WAPC?

Response: *Future upcoding of land in Ashfield will enable this site to contribute to housing supply and to meet the Town's infill targets, noting the state's lack of strategic intent for education outcomes on this site.*

Changes in residential intensification within Ashfield are recognised in the Town's adopted Local Planning Strategy as a medium-term project (5 to 10 years). These changes will be guided by the preparation of a Precinct Structure Plan. Therefore, they were not considered as part of this iteration of Local Planning Scheme No. 11.

Question 3:

Will the Town of Bassendean consider planting trees like all year green carob trees for a more compatible species to suit changing climate conditions, particularly as the carob tree can be used for many purposes?

Response: *The Town is considering all options in relation to tree species to counter the effects of climate change and pests.*

Question 4:

When did Council pass a motion to change the official logo of the Town of Bassendean by dropping the words "HOME by the Swan" and by doing so may render Minutes and Agenda, even parking tickets and other notices that do not have the complete official logo, as void, and subject to legal challenge?

Response: Not permissible as the question has been asked before.

Question 5:

With all the recent staff changes, is there a current staff organisation chart that is available to be seen by the community that in particular details all the planning staff and their particular responsibilities that are employed by the Town of Bassendean?

Response: Question taken on notice

8 Petitions

Nil.

9 Confirmation of Minutes

Council Resolution/Officer Recommendation – Item 9.1

MOVED Cr Ken John, Seconded Cr Tallan Ames

That the minutes of the Ordinary Council meeting held on Tuesday 26 March 2024 be received and confirmed as a true and correct record.

SCM 2024-02-06/24

CARRIED UNANIMOUSLY 6/0

10 Business Deferred from Previous Meeting

Nil.

11 External Committee Reports and Updates

11.1 External Committee Reports and Updates	
Property Address	NA
Landowner/Applicant	NA
File Reference	GOVN/CCLMEET/1
Author	Cameron Woods
Department	CEO and Council Support
Previous Reports	N/A
Authority/Discretion	Information For the Council/Committee to note.
Attachments	Nil

Purpose

The purpose of this report is for Council to note that no minutes from external Committees and organisations have been received.

Council Resolution/Officer Recommendation – Item 11.1

MOVED Cr Emily Wilding, Seconded Cr Tallan Ames

That Council notes that no documents from external Committees have been received within the reporting period.

SCM 2024-02-06/25

CARRIED UNANIMOUSLY 6/0

12 Officer Reports

It was agreed that items 12.2, 12.9 and 12.11, be removed from the en-bloc table and considered separately.

Council Resolution/Officer Recommendation – Item 12.1

SCM 2024-02-06/26

MOVED Cr Tallan Ames, SECONDED Cr Emily Wilding,

CARRIED UNANIMOUSLY 6/0

12.2 BIC Reserve Concept Plan	
Property Address	BIC Reserve (Reserve 21150)
Landowner/Applicant	N/A
File Reference	PARE/MAINT/7
Directorate	Community and Place
Previous Reports	23 November 2021 28 March 2023 26 September 2023
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	1. BIC RESERVE CONCEPT PLAN A 3 Rev B [12.2.1 - 1 page]

Purpose

The purpose of this report is to seek Council adoption of the Bassendean Improvement Committee (BIC) Reserve Concept Plan.

Council Resolution/Officer Recommendation – Item 12.2

MOVED Cr Kathryn Hamilton, Seconded Cr Jamayne Burke

That Council:

1. Adopts the BIC Reserve Concept Plan as attached to this report.
2. (a) Allocates funding of \$283,800 for infrastructure works outlined in this report as essential for 2024/25 as part of the 2024/25 Annual Budget, including grant income of \$200,000 from the Department of Infrastructure, Transport, Regional Development, Communications, and the Arts.
2. (b) consider financial allocation for BIC toilets during the 2024/25 budget workshop.
3. Notes future years budget implications will be considered through the annual budget development process and incorporated into the Town of Bassendean Long Term Financial Plan.

Voting requirements: Simple Majority

SCM 2024-02-06/27

CARRIED UNANIMOUSLY 6/0

12.3 Review - Audit and Governance Committee Instrument of Appointment and Delegation	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	GOVN/CCLMEET/1
Directorate	CEO and Council Support
Previous Reports	Nil
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	Nil

Purpose

The purpose of this report is for Council to consider reduction of the number of Elected Members appointed to the Audit and Governance Committee (the Committee).

Council Resolution/Officer Recommendation – Item 12.3

MOVED Cr Tallan Ames, Seconded Cr Emily Wilding

That Council:

1. Reduce the membership of the Audit and Governance Committee to comprise of up to five (5) members, as follows:
 - a. Three (3) Elected Members; and
 - b. Up to two (2) community members.

2. Note the continuing Elected Members of the Committee as Cr Kathryn Hamilton, Cr Jamayne Burke and Cr Ken John.

Voting requirements: Absolute Majority

SCM 2024-02-06/28

CARRIED UNANIMOUSLY 6/0

12.4 Review of Delegations Register	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	GOVN/AUTHS/1
Directorate	CEO and Council Support
Previous Reports	Review conducted Annually
Authority/Discretion	<p>Executive The substantial direction setting and oversight role of the Council.</p> <p>Legislative Includes adopting local laws, local planning schemes & policies.</p>
Attachments	1. Draft Delegations Register with Tracked Changes April 2024 [12.4.1 - 161 pages]

Purpose

The purpose of this report is for Council to consider the administrative review of the Delegations Register.

Council Resolution/Officer Recommendation – Item 12.4

MOVED Cr Ken John, Seconded Cr Tallan Ames

That Council:

1. In accordance with Section 5.46.(2) of the *Local Government Act 1995*, confirms review of its delegations to the Audit and Governance Committee, Complaints Committee, and to the Chief Executive Officer, and
2. In accordance with Section 5.42.(1) of the *Local Government Act 1995*, adopts the amendments to the Delegations Register and any amended delegations of authority to the Chief Executive Officer as provided in the attachment to this report.

Voting requirements: Absolute Majority

SCM 2024-02-06/33

CARRIED UNANIMOUSLY 6/0

12.5 Council Plan Reporting	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	CORM/POLCY/1
Directorate	CEO and Council Support
Previous Reports	N/A
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	<ol style="list-style-type: none"> 1. At A Glance Council Plan Quarterly Reporting [12.5.1 - 2 pages] 2. Council Plan Quarterly Reporting 180424 [12.5.2 - 8 pages]

Purpose

The purpose of this report is for Council to receive the Council Plan Quarterly Report for the period ending 31 March 2024.

Council Resolution/Officer Recommendation – Item 12.5

MOVED Cr Tallan Ames, Seconded Cr Emily Wilding

That Council:

Receive the 1 January 2024 – 31 March 2024 Quarterly Report updating the actions set out in the Town of Bassendean Council Plan 2023-33.

Voting requirements: Simple Majority

SCM 2024-02-06/34

CARRIED UNANIMOUSLY 6/0

12.6 Ashfield Flats Master Plan	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	PARE/DESCONT/6
Directorate	Sustainability and Environment
Previous Reports	N/A
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	<ol style="list-style-type: none"> 1. Stakeholder engagement findings and recommendations [12.6.1 - 6 pages] 2. Ashfield Flats Master Plan Part 1 [12.6.2 - 29 pages] 3. Ashfield Flats Master Plan Part 2 [12.6.3 - 53 pages]

Purpose

The purpose of this report is for Council to consider co-endorsing the Ashfield Flats Master Plan Parts 1 and 2.

Council Resolution/Officer Recommendation – Item 12.6

MOVED Cr Tallan Ames, Seconded Cr Emily Wilding

That Council:

1. Endorse the Ashfield Flats Master Plan – Parts 1 and 2 as attached to this report; and
2. Notes that the key stakeholder agencies (Department of Biodiversity, Conservation and Attractions, Department of Planning, Lands and Heritage, Department of Water and Environmental Regulation, Water Corporation and the Town of Bassendean) will continue to work together on implementation of the Master Plan recommendations.

Voting requirements: Simple Majority

SCM 2024-02-06/35

CARRIED UNANIMOUSLY 6/0

12.7 RFT 01/2024 Plumbing and Gas Services and Minor Works	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	COUP/TENDNG/114
Directorate	Corporate Services
Previous Reports	
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	1. CONFIDENTIAL REDACTED - RFT 01-2024 Evaluation Report [12.7.1 - 13 pages]

Purpose

The purpose of this report is to present to Council a summary of tenders received for RFT (Request for Tender) 01/2024 Provision of Plumbing & Gas Services for the Town of Bassendean and recommend appointment of the contractor considered to provide the best value for money to the Town.

Council Resolution/Officer Recommendation – Item 12.7

MOVED Cr Emily Wilding, Seconded Cr Jamayne Burke

That Council appoints Mackie Plumbing and Gas Pty Ltd to provide Plumbing & Gas Services for the Town of Bassendean as specified in Tender 01/2024 for a period of Three (3) years with a further option to extend the Term of the Contract, by One (1) Year, plus a further option of One (1) Year, to commence upon Council Approval and Letter of Award.

Voting requirements: Simple Majority

SCM 2024-02-06/36

CARRIED UNANIMOUSLY 6/0

12.8 Review of Sustainability and Environment Council Policies	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	GOVR/POLCY/1
Directorate	Sustainability and Environment
Previous Reports	12.4 OCM 25 May 2021 12.7 OCM 13 December 2022
Authority/Discretion	Legislative Includes adopting local laws, local planning schemes & policies.
Attachments	1. Celebration Trees - amended with track changes [12.8.1 - 2 pages] 2. Waste Services - amended with track changes [12.8.2 - 2 pages]

Purpose

The purpose of this report is for Council to consider two amended Council Policies: Celebration Trees and Waste Services.

Council Resolution/Officer Recommendation – Item 12.8

MOVED Cr Tallan Ames, Seconded Cr Emily Wilding

That Council adopts the amended Council Policies for Celebration Trees and Waste Services, as attached to this report.

Voting requirements: Simple Majority

SCM 2024-02-06/42

CARRIED UNANIMOUSLY 6/0

12.9 Single House - No. 59A First Avenue, Bassendean	
Property Address	59A (Lot 524) First Avenue, Bassendean
Landowner	NFT Enterprises Pty Ltd (<i>Directors: Bardya and Fatima Nourbehesht</i>)
File Reference	2023-131
Directorate	Community and Place
Previous Reports	Nil.
Authority/Discretion	<p>Quasi-Judicial</p> <p>When the Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building applications and applications for other permits/licenses.</p>
Attachments	<ol style="list-style-type: none"> 1. Development Plans [12.9.1 - 6 pages] 2. Schedule of submissions [12.9.2 - 4 pages]

Report summary

- An application has been received to develop a two-storey 'Single House' at No. 59A First Avenue, Bassendean.
- The land is zoned 'Residential' R20/40 under LPS 11. A 'Single House' is a permitted ('P') use of the land.
- The proposal is considered to meet the design principles of the R-Codes and the Town's Local Planning Policies relating to street setback, landscaping and solar access for adjoining sites as detailed in the report.
- The owners of three nearby properties submitted objections to the proposal, citing the overshadowing and insufficient onsite parking provision as concerns.
- The number of car parking bays provided meets the deemed-to-comply criteria of the R-Codes.

It is recommended the application be approved subject to conditions.

Purpose

The purpose of this report is for Council to consider a proposal to develop a Single House at No. 59A (Lot 524) First Avenue, Bassendean. The application is referred through to Council, noting the submissions received.

In July 2024, changes to the *Planning and Development (Local Planning Scheme) Regulations 2015* will take effect that limit development approval functions of Council with respect to Single Houses. Following gazettal of amendments to the Regulations, all applications for Single Houses, with the exception of those relating to heritage places, must be determined by Town staff.

Cr Burke left the Chamber at 6:25pm

Cr Burke returned to the Chamber at 6:26pm

Council Resolution/Officer Recommendation – Item 12.9

MOVED Cr Tallan Ames, Seconded Cr Paul Poliwka

That Council approve the application for development approval for a ‘Single House’ at No. 59A First Avenue, Bassendean subject to the following conditions:

1. This approval is for a ‘Dwelling’ (Single House) as defined by the Town of Bassendean Local Planning Scheme No. 11.
2. The dwelling shall be constructed to a 7-Star Rating under the Nationwide House Energy Rating Scheme and in accordance with NatHERS Certificate No. 0009111014-01 prepared by Sustainability WA (dated 5 December 2023).
3. Prior to the occupation of the development a minimum 3kw photovoltaic solar panel system must be installed to the satisfaction of the Town of Bassendean. The solar panel system is to be depicted on plans submitted in association with a building permit application and maintained on site for the life of the development.
4. Prior to the occupation of the development a minimum 3000L capacity rainwater tank must be installed onsite and plumbed to either a toilet or laundry within the dwelling to the satisfaction of the Town of Bassendean. Alternatively, an approved grey-water reuse system that collects grey water from the laundry and bathrooms and re-directs it for garden irrigation / ground water recharge must be installed prior to the initial occupation of the development to the satisfaction of the Town of Bassendean. The system must be depicted on plans submitted in association with a building permit application and maintained on site for the life of the development.
5. Prior to the occupation of the development, 3-phase power shall be installed to enable the installation of vehicle charging points and/or the capacity for

electric vehicle charging points to be installed at a later date, to the satisfaction of the Town of Bassendean.

6. Prior to the occupation of the development, a rain garden with an area of no less than 2% of the area of the roof cover of the house, must be provided on site. The rain garden is to be depicted on plans submitted in association with a building permit application and maintained on site for the life of the development.
7. The roof structure of the dwelling shall have a maximum solar absorptance rating of 0.5. Documentation confirming this rating shall be submitted in conjunction with a building permit application, and it must be implemented and maintained on site for the life of the development to the satisfaction of the Town of Bassendean.
8. Prior to the occupation of the development, a minimum of 2 trees that have the potential to have a canopy with a diameter of at least 4m upon maturity, must be planted in the location depicted on approved plans. At the time of planting, the trees must be a minimum of 2m in height and 100-litre pot size. The trees and associated tree growth zones depicted on approved plans must be retained for the life of the development to the satisfaction of the Town of Bassendean.
9. Prior to the occupation of the development, a notification must be registered on the Certificate of Title under Section 70A of the *Transfer of Land Act 1893* advising prospective purchasers of the land that the site contains trees which are required to be retained on site in perpetuity in accordance with a condition of development approval.
10. Prior to the occupation of the development, driveway, parking and manoeuvring areas are to be sealed and drained to the satisfaction of the Town of Bassendean.
11. Stormwater must be contained and disposed of onsite. In the event ground conditions are deemed unsuitable for onsite disposal via infiltration (as verified by a geotechnical investigation), stormwater must be contained onsite prior to being disposed of into the Town's drainage network. All costs associated with management and disposal of stormwater are to be borne by the landowner/ developer.
12. All works, including earthworks and footings, must be contained within the site boundaries.
13. The street number must be prominently displayed at the front of the development.
14. Clothes-drying areas must be screened from view from the primary and secondary streets at all times to the satisfaction of the Town of Bassendean.

SCM 2024-02-06/38

CARRIED UNANIMOUSLY 6/0

12.10 Accounts Paid - March 2024	
Property Address	
Landowner/Applicant	
File Reference	FINM/CREDTS/4
Directorate	
Previous Reports	
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	1. March 2024 List of Payments [12.10.1 - 16 pages]

Purpose

The purpose of this report is for Council to receive the list of accounts paid for March 2024.

Council Resolution/Officer Recommendation – Item 12.10

MOVED Cr Tallan Ames, Seconded Cr Emily Wilding

That Council receives the list of accounts paid for March 2024.

Voting requirements: Simple Majority

SCM 2024-02-06/39

CARRIED UNANIMOUSLY 6/0

12.11 Removal of Three (3) Parking Bays on James Street	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	ROAD/INSPEC/1
Directorate	Infrastructure
Previous Reports	Nil
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	1. Attachment 1_-_ Sight Distances 00 t Ko Oa-j Uy S 4 a Y Pc S 46 l Q [12.11.1 - 1 page] 2. Attachment 2_-_ Notice to Residents GCWMT Mdbv E 6 Jt Gptyft 6 CA [12.11.2 - 1 page]

Purpose

The purpose of this report is to seek Council approval for the proposal to remove three (3) parallel parking bays located on James Street and install ‘No Stopping’ signage.

Council Resolution/Officer Recommendation – Item 12.11

MOVED Cr Paul Poliwka, Seconded Cr Tallan Ames

That Council:

1. Approve the removal of three (3) parallel parking bays and implementation of Parking restrictions at the intersection of James Street and Palmerston Street.
2. Pursuant to Clause 1.9 of the *Parking Local Law 2019*, installs ‘No Stopping’ yellow edge lines at the intersection of James Street and Palmerston Street (all corners) and to the southern boundaries of No. 11 James Street, Bassendean, and No. 12 James Street Bassendean.

Voting requirements: Simple Majority

SCM 2024-02-06/43

CARRIED UNANIMOUSLY 6/0

12.12 RFT02/2024 Bassendean Oval Precinct Redevelopment - Feasibility Study and Funding Procurement	
Property Address	
Landowner/Applicant	
File Reference	PARE/TENDNG/91
Directorate	Community and Place
Previous Reports	
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	<ol style="list-style-type: none"> 1. CONFIDENTIAL REDACTED - RFT 02/2024 Tender Evaluation Report [12.12.1 - 13 pages] 2. CONFIDENTIAL REDACTED - East Fremantle and South Perth Referee reports [12.12.2 - 2 pages] 3. CONFIDENTIAL REDACTED - RFT 02/2024 Company Offer - Paatsch Group [12.12.3 - 116 pages]

Purpose

The purpose of this report is to present to Council a summary of tenders received for RFT 02/2024 Bassendean Oval Precinct Redevelopment Project – Feasibility Study and Funding Procurement and recommend appointment of the contractor considered to provide the best value for money to the Town.

Council Resolution/Officer Recommendation – Item 12.12

MOVED Cr Paul Poliwka, Seconded Cr Emily Wilding

That Council:

1. Appoints the recommended tenderer, Paatsch Consulting Pty Ltd, as stated in section 5.1 of the confidential Tender Evaluation Report, to provide a Bassendean Oval Precinct Redevelopment Project – Feasibility Study and Funding Procurement for the Town of Bassendean as specified in Tender 02/2024, for one (1) year, with an extension option of six (6) months, to commence on Council Approval and Letter of Award.
2. Determines that the scope of work is to include the additional step outlined in section 3.5 of the Tenderer’s submission.

Voting requirements: Simple Majority

SCM 2024-02-06/29

CARRIED UNANIMOUSLY 6/0

12.13 Monthly Financial Report - March 2024	
Property Address	
Landowner/Applicant	
File Reference	FINM/AUD/1
Directorate	
Previous Reports	
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	1. Monthly Financial Statements March 2024 [12.13.1 - 12 pages]

Purpose

The purpose of this report is for the Council to receive the Monthly Financial Report for March 2024 which incorporates the Statement of Financial Activity.

Council Resolution/Officer Recommendation – Item 12.13

MOVED Cr Ken John, Seconded Cr Tallan Ames

That Council:

1. Notes the Explanation of Material Variances in the Statements of Financial Activity; and
2. Receives the Monthly Financial Report for the period ending 31 March 2024, which incorporates the Statement of Financial Activity for the period to March 2024.
3. Approves the budget amendments shown in the Financial Considerations section of this report, to allocate \$50,000 from the Street Tree Reserve to the Tree Pruning and Maintenance – Contract Services budget.

Voting requirements: 1 and 2 Simple Majority; 3 Absolute Majority

SCM 2024-02-06/30

CARRIED UNANIMOUSLY 6/0

13 Motions of which Previous Notice has been given

13.1 Advocacy for Priority Projects	
Councillor	Cr Hamilton
Attachments	1. No M Advocacy funding for Priority Projects OCM 30 April 2024 [13.1.1 - 2 pages]

Council Resolution/Officer Recommendation – Item 13.1

MOVED Cr Kathryn Hamilton, Seconded Cr Emily Wilding

That Council request the Chief Executive Officer:

1. To prepare documentation for consideration at the next Council Meeting outlining potential Advocacy Priorities for 2024/25 financial year in line with the Strategic aspirations of Council;
2. Thereafter schedule a recurring annual workshop with Elected Members to review/update the Advocacy Priorities, and provide a report to Council no later than March each year (in advance of State and Federal Budget

considerations) should there be recommendations to amend or expand the Town’s Advocacy Priorities; and

3. Cause to have published the adopted Advocacy Priorities in formats as deemed suitable by the CEO.

Voting requirements: Simple Majority

SCM 2024-02-06/31

CARRIED UNANIMOUSLY 6/0

13.2 Support for Food Organics and Garden Organics (FOGO) NGA Motion	
Councillor	Cr Hamilton
Attachments	1. NGA 2024 No M FOGO co-funding advocacy (003) [13.2.1 - 4 pages]

Council Resolution/Officer Recommendation – Item 13.2

MOVED Cr Kathryn Hamilton, Seconded Cr Emily Wilding

That Council:

1. endorses the attached Advocacy Motion, and
2. requests the Chief Executive Officer to advise NGA of this Council’s support of said Motion.

Voting requirements: Simple Majority

SCM 2024-02-06/32

CARRIED UNANIMOUSLY 6/0

14 Announcements of Notices of Motion for the next meeting

Nil.

15 Urgent Business

Nil.

16 Confidential Business

Nil.

17 Closure

There being no further business, the Presiding Member declared the meeting closed, the time being 6:40pm.