



Town of Bassendean Community Awards Terms & Conditions

1. Overview

The Town of Bassendean Community Awards Program provides an opportunity for the Town to recognise and acknowledge individuals for their voluntary service within the community. The awards acknowledge excellence in community service and participation.

Relevant Policy: [Community Awards Council Policy](#) (adopted 2020, amended 2021)

Nominations can be lodged online through the Town website during the nomination period each year.

The Town's Community Awards are usually presented during National Volunteer Week in May.

2. Nomination Eligibility and Assessment

2.1 There is no obligation for the Town to issue an award in each category and awards will not be issued in a given category if either:

- (i) no nominations are received or
- (ii) the nominations received are not considered to warrant the issue of an award.

2.2 Nominations will only be accepted for individuals or groups that meet the following:

- (i) Individual nominees must be living in or servicing the Town of Bassendean.
- (ii) Business nominees must be located in the Town of Bassendean.
- (iii) Community group nominees must be located in or servicing the Town of Bassendean.
- (iv) Nominees must be in good-standing with the Town of Bassendean.
- (v) The nomination is a third-party nomination (ie self-nominations are not permitted), nor is the nomination by a member of the judging panel.
- (vi) The nominee cannot be a sitting member of Federal, State or Local Government.

2.3 Nominations will be assessed by a selection panel comprised of town staff from all directorates and with a range of skills and knowledge.

2.4 In assessing nominations, awards will only be granted where the nominations have demonstrated:

- (i) Strong alignment to the nature of the award being nominated for
- (ii) Significant contribution to the local community
- (iii) Leadership on a community issue resulting in the enhancement of community life
- (iv) A significant initiative which has brought about positive change and added value to community life and/or
- (v) Inspiring qualities as a role model for the community.

1.5 The panel reserves the right to seek additional information from various sources to ensure an informed decision is made regarding a nomination.

2.6 The panel will provide its recommendation to the Council for endorsement before any announcements are made.

3. Award Presentation

3.1 Award Recipients will be invited to an annual celebratory event where the awards will be formally presented. The presentation evening commonly coincides with National Volunteer Week during May.

3.2 Award Recipients will be presented with an award and be the subject of media promotion on the Town's website, Facebook page and hard-copy publication.